

Message from the Superintendent



Reopening schools during COVID-19 is not an obligation the Marysville Joint Unified School District (MJUSD) takes lightly. Our first commitment is to the students and families we serve as it is our priority to keep them safe. The reopening plan aligns with recommendations from the Center for Disease Control (CDC), California Department of Public Health (CDPH), Yuba County Health and Human Services Department (HHSD), the California Department of Education's (CDE) Stronger Together guidebook, as well as considerations from our families and our staff.

This plan outlines major considerations the district is addressing to reopen elementary schools safely and to sustain their reopening. The safety of both our young learners and our staff was paramount in the design. I wish we had a crystal ball to tell us what the right answer for the fall is going to be. In light of the rapidly changing pandemic, the document is fluid and will morph as necessary based on guidance from local, state, and national health professionals. The plan will be updated strategically depending on the status of COVID-19 spread throughout our community in the coming weeks and months. It is impossible to predict what the spread may be like in our community, but we have created an educational plan that includes parent choice in determining what educational model is right for your child as soon as health conditions allow.

The plan is a result of thousands of parent survey responses; hundreds of public comment cards; parent surveys; input from teachers via surveys, meetings, and written responses; multiple sessions with principals and directors; and presentations to our Board of Trustees. The collective conversations, correspondence, and collaboration contributed to the design of the comprehensive plan to determine the overall pulse for returning to school in August.

Our intent has always been to bring students back to school full-time, as we believe the most ideal educational experience for the vast majority of our students is to be in front of a teacher. However, we would never jeopardize the safety and health of students and staff. As you move through the plan you will see we have designed learning models that allow parents to have a choice through online, blended, and seat time models.

An extraordinary amount of information gathering, soul searching, and thoughtful analyzing has occurred, and we will continue to do so to make sure the right decisions for our students, staff, and community. We appreciate your partnership and understanding as we navigate these uncharted waters together.

Sincerely,

Gary Cena
Superintendent

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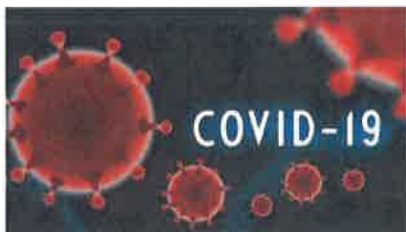
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Child Development Program Notations

The MJUSD Child Development Program operates licensed preschool and childcare settings throughout the district which requires additional compliance from the Community Care Licensing Board in addition to recommendations from the CDC, Yuba County HHSD, and CDE. Any additional measures and/or requirements for the Child Development Program are highlighted in gray boxes throughout the Reopening Schools Plan.



COVID-19 Orders from our local Bi-County Public Health Officer

Dr. Luu, Bi-County Public Health Officer, has issued a collection of orders and recommendations to guide Yuba-Sutter's response to COVID-19. [Current Yuba County Health Officer Orders](#) can be found here.

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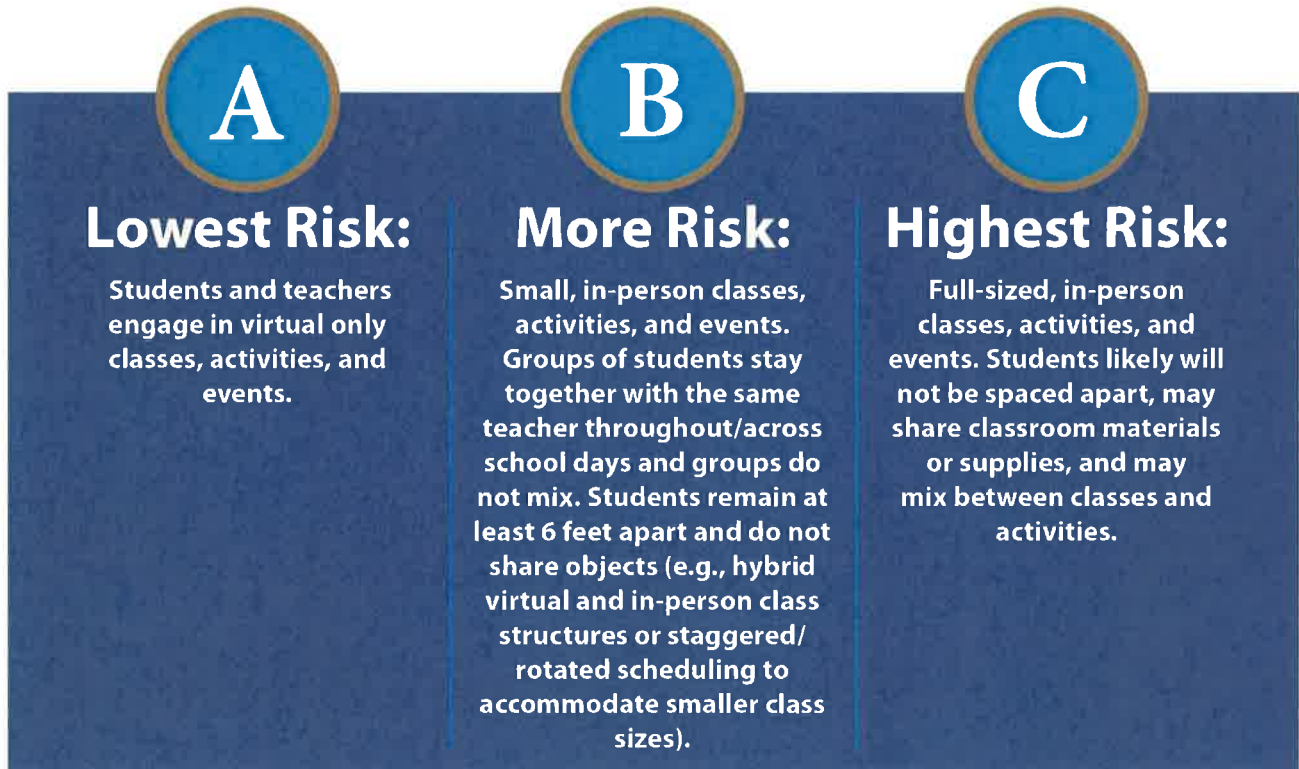
Guiding Principles to Keep In Mind

We are in this together. The responsibility to help slow the spread of COVID-19 belongs to us all. COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices such as [handwashing](#), wearing facial coverings, and [staying home when sick](#) combined with environmental [cleaning and disinfection](#) are all ways to slow the spread. (Attachment #1 p. 38-41)

The more contacts a student or staff member has and the longer the interaction, the higher the risk of COVID-19 spread. Fortunately, there are a number of actions schools can take to help lower the risk of COVID-19 exposure and spread during school sessions and activities:

- Social Distancing
- Facial Coverings
- Hand Washing
- Stay Home when Appropriate
- Cleaning and Disinfecting

The risk of COVID-19 spread increases in school settings as follows:



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Promoting Behaviors that Reduce Spread

The MJUSD is implementing several strategies to encourage behaviors that reduce the spread of COVID-19.

- Stay Home When Appropriate
 - Staff and families will be educated about when they/their child(ren) must [stay home](#) and when they can return to school.
 - Staff and students who are sick or who have recently had [close contact](#) (less than 6 feet for 15 minutes or more) with a person with COVID-19 must stay home.
 - [Staff and students must stay home](#) if they have tested positive for or are showing COVID-19 [symptoms](#).
 - People with COVID-19 have had a wide range of symptoms reported ranging from mild symptoms to severe illness.
 - Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - Staff and students who have recently had [close contact](#) (less than 6 feet for 15 minutes or more) with a person with COVID-19 must also [stay home and monitor their health](#). Click here to see the CDC guidance for what to do [if they have been sick with COVID-19](#).
 - Encourage staff and students to go to local Yuba Sutter testing sites if sick: https://www.yuba.org/coronavirus/Screening_Testing.php
 - (Attachment #10 p. 71-72)
 - School administrators and families will work together to develop a plan if you are required to stay home.
 - A note from your primary doctor will be required in order to return to the school or work setting.
- Hand Hygiene and Respiratory Etiquette
 - Enable students and staff to regularly wash their hands at staggered intervals.
 - Teach and reinforce [handwashing](#) with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
 - If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used for staff and older children who can safely use hand sanitizer.

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- Children under age 9 should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
 - All children and staff engage in hand hygiene at the following times: Arrival to the facility and after breaks; before and after preparing food or drinks; before and after eating or handling food; before and after administering medication; after using the toilet or helping a child use the bathroom; after coming in contact with bodily fluid; after playing outdoors or in sand; and after handling garbage.
 - After assisting children with handwashing, staff will wash their hands.
 - Educational handwashing posters will be hung near sinks.
 - Encourage students and staff to cough and sneeze into a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
 - If you don't have a tissue, cough or sneeze into your elbow, not your hands.
 - Avoid touching your face (eyes, nose, and mouth).
- Facial Coverings
 - Facial coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms.
 - Students and staff are to use face coverings. Face coverings are most essential in settings where physical distancing cannot easily be maintained, in transit and within common areas such as hallways, bathrooms, offices, or other settings where space may be insufficient.
 - CDHP facial covering guidelines for students:

Age	Facial Covering Requirement
Under 2 years old	No
2 years old – 2nd grade	Strongly encouraged**
3rd grade - High School	Yes, unless exempt

**Face coverings are strongly encouraged for young children between 2 years old and 2nd grade if they can be worn properly. A face shield with drape is an acceptable alternative for children in this cohort who cannot wear them properly.

- A cloth facial covering or face shield with drape should be removed for meals, snacks, or outdoor recreation, or when it needs to be replaced. When a cloth facial covering is temporarily removed, it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.
- In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a facial covering under CDHP guidelines and refuse to wear one provided by the school.
- Schools will provide a facial covering to students who inadvertently fail to bring a facial covering to school to prevent unnecessary exclusions. Schools will offer

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alternative educational opportunities for students who are excluded from campus.

- All staff will use facial coverings or face shields with drapes when 6 feet distance cannot be maintained, in transit and within common areas such as hallways, bathrooms, and offices.
- In limited situations where a facial coverings cannot be used for pedagogical or developmental reasons, (e.g., communicating or assisting young children or those with special needs) a face shield with drape can be used instead of a cloth facial covering while in the classroom as long as the wearer maintains physical distance from others, to the extent practicable. Staff must return to wearing a face covering outside of the classroom.
- Staff, while in direct contact with the public (e.g., front office distributing food, medicine, or Chromebooks), should use gloves, good hand hygiene, and facial coverings.
- Students and staff should be frequently reminded not to touch the facial covering and to wash their hands frequently.
- Teach and reinforce the use of facial coverings. Facial coverings may be challenging for students (especially younger students) to wear in settings such as school.
- Information will be provided to staff, students, and students' families on the proper use, removal, and washing of facial coverings.
 - Facial coverings should not be placed on:
 - Children younger than 2 years old
 - Anyone who has trouble breathing or is unconscious
 - Anyone who is incapacitated or otherwise unable to remove the face-covering without assistance
 - [Yuba Sutter Facial Covering Guidance](#)
 - [Yuba Sutter Facial Covering Poster](#)
 - [Yuba Sutter FAQ's on Facial Coverings-English](#)
 - [Yuba Sutter FAQ's on Facial Coverings-Spanish](#)
 - [Yuba Sutter FAQ's on Facial Coverings-Punjabi](#)

Maintaining Healthy Environments

- Cleaning and Disinfection
 - Reduce the risk of exposure to COVID-19 by [cleaning and disinfecting](#).
 - High cleanliness standards must be maintained. (Attachment #2 p. 42-47)
 - Use cleaning products approved for use against COVID-19 by the Environmental Protection Agency (EPA). [EPA disinfection criteria](#).
 - Use cleaning products that are EPA approved list "N".
 - Follow product instructions.
 - Use disinfectants labeled to be effective against emerging viral pathogens.
 - Follow label directions for appropriate dilution rates and contact times.
 - Provide employee training on manufacturer's directions, Cal/OSHA requirements, and Healthy Schools Act guidance as applicable.

Plan History: Draft 7/7/2020, Updated: 8/5/2020, 8/7/2020, 9/11/2020, 9/25/2020, 10/7/2020

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- Custodial staff who are responsible for cleaning and disinfecting school sites will be equipped with proper protective equipment (PPE) including gloves, eye protection, respiratory protection and other appropriate protective equipment.
- Ensure safe and correct use and storage of cleaning and disinfection products including storing district provided products securely away from children. Maximize custodial staff and implement daily schedules for practicable cleaning and disinfecting at school sites and on buses.
- A cleaning log will be displayed in each restroom (Attachment #2 p. 46)
- All classrooms have wall mounted hand sanitizer dispensers installed
- Elementary classrooms will have students wash their hands using the classroom sink where applicable. If no classroom sink is available, students will use hand sanitizer to clean their hands.
- Clean and disinfect frequently-touched surfaces within schools daily, and throughout the day as practicable, by trained custodial staff. (Attachment #2 p. 47)
- Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children's reach (stored in a space with restricted access).
- Cleaning and sanitization supplies will be made available in the event a teacher or other staff member desires to perform additional classroom cleaning/sanitization throughout the day.

- **Frequently Touched Surfaces**

- High-touch areas such as door handles, light switches, sink handles, restroom surfaces, tables, and desks will be cleaned daily, or more frequently as needed.
- Child Development staff will sanitize the sink and toilet handles before and after each child's use. Child Development staff will teach children to use a tissue when using the handle to flush the toilet.

- **Shared Objects**

- Discourage the sharing of items that are difficult to clean or disinfect.
- Keep each child's belongings separated from others.
- Ensure adequate supplies to minimize the sharing of high touch materials to the extent possible (e.g., assign each student their own art supplies, and equipment) or limit the use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Avoid sharing electronic devices, toys, and other games or learning aids.
- Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, and games) should be limited when possible or cleaned between use.
- Shared computers and other equipment should be regularly wiped down with the provided spray bottles and disinfectant throughout the school day as feasible.
- Playground equipment will be taped off at each site.
- Toys that cannot be cleaned and sanitized should not be used.
- Do not share toys with other groups of children unless they are washed and sanitized before being moved from one group to the other.

Plan History: Draft 7/7/2020, Updated: 8/5/2020, 8/7/2020, 9/11/2020, 9/25/2020, 10/7/2020

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- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
 - Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a person wearing gloves. Clean with water and detergent, rise, sanitize with an Environmental Protection Agency registered disinfectant, rinse again, and air dry.
 - Machine washable cloth toys will be used by one individual at a time or will not be used at all. These toys will be laundered before being used by another child.
 - Set aside toys that need to be cleaned. Place in a dish pan with soapy water or put in a separate container marked for "soiled toys". Keep the dish pan and water out of the children's reach. Washing with soapy water is the ideal method for cleaning, prior to sanitizing. Try to have enough toys so that the toys can be rotated between cleanings.
 - Children will not bring items from home. For everyone's protection, no blankets, stuffed animals, backpacks, or toys.
- Ventilation
 - Replace all HVAC system filters with MERV-13 filters where applicable, which are proven more effective against COVID 19.
 - Change filters at least quarterly to ensure fresh air into classrooms, shared spaces, and offices is provided as required by building code.
 - Clear brush that obstructs ventilation areas.
 - Water Systems
 - Drinking fountains will not be utilized. Students and staff are encouraged to bring their own water. The district will also make drinking water available.
 - Modified Layouts
 - Space seating/desks at least 6 feet apart when feasible.
 - Turn desks to face in the same direction (rather than facing each other) or have students sit on only one side of tables, spaced apart.
 - Physical Barriers and Guides
 - Physical barriers may be installed in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
 - Visual guides, such as tape on floors or sidewalks and signs on walls, will help ensure that students and staff remain at least 6 feet apart.
 - Communal Spaces
 - Communal use of shared spaces, such as cafeterias with shared tables, must be staggered, and cleaned and disinfected between uses.

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Nutrition Services

The MJUSD will continue to provide breakfast and lunch at no cost under the Community Eligibility Provision (CEP) and meal applications will not be required.

- **Safety Measures and Staff Protocol**
 - Foodservice employees will wear a facial covering or face shield with drape at all times.
 - Foodservice employees are trained and must follow FDA Food Code and Department Standard Operating Procedure for handwashing.
 - Foodservice employees are trained and must follow FDA Food Code and Department Standard Operating Procedure for handwashing.
 - Food service employees must follow the district's safety protocol for checking into the site upon arrival. In addition, food service employees will be excluded from work if experiencing vomiting and/or diarrhea.
 - Start and break times will be staggered to prevent close contact.

- **Sanitizing**
 - Food service operations have robust cleaning and sanitizing procedures already in place for food contact surfaces. These procedures are revised to address the protocol for the increased frequency of sanitizing food contact surfaces.
 - The food service cleaning and sanitizing process includes 5 steps: scrape, wash, rinse, sanitize, and air dry. The contact time for the chemical sanitizer quaternary ammonium is 60 seconds.

- **Menu**
 - Wrapped/package items - housemade items will be placed in a container at serving time. Fruits and vegetables will be a mix of wrapped in house and purchased pre-portioned.
 - Menu will be available online and on Nutrition Services social media.

- **Blended/Cohort In-person Learning with Social Distancing**
 - Multiple meals will be provided to students at dismissal to take home; on-site dining is not permitted at this time.
 - Rosters for each cohort class will be required to document meals served.
 - Nutrition Services will collaborate with school administrators to determine the best method for meal distribution for students attending class; support from school staff may be needed for delivery to classrooms or simultaneous service at multiple locations.
 - Delivery of meal bags to the classroom before dismissal and provided to students as they leave the classroom; requires assistance from school support staff.
 - Serve students from gate (or multiple gates); requires assistance from school support staff.
 - Serve students from Cafeteria entrance, requires staggered release to Cafeteria; served by school support staff or Nutrition Services staff.

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- Students may receive only one meal bag per day; parents may not pick up meal bag in the drive thru service for child on the day they are attending in-person class.
- Students on distance learning may receive daily meals at the curb-side drive-thru/walk-up services; parent pick up is allowed.
- **Preschool Cohort Reopening**
 - Multiple meals will be provided to students at dismissal to take home.
 - Students may receive only one meal bag per day; parents may not pick up meal bag in the drive thru service for child on the day they are attending in-person class; parent may not pick up sibling meals from the Preschool Center.
- **Distance Learning Curbside Meal Service**
 - Meals will be available for pickup daily at all school locations except for Loma Rica Elementary and McKenney Intermediate School. Check MJUSD website for current serving times.
 - Multiple meals will be provided and the menu will be available online and on Nutrition Services social media.
 - Must have MJUSD issued PUNCH CARD in order to receive meals.
 - Children do not have to be in the car.
 - Meal delivery will be provided by Transportation for our most high risk student population (available only during the distance learning model).

Transportation

The following procedures were developed from the Yuba County Health Order and the CDE Stronger Together guidelines. They require six feet social distancing between each student on the bus. Under these guidelines, the capacity is extremely limited and there will only be enough capacity to transport our legally mandated population. Therefore parents will need to plan for alternate transportation.

- **Loading/Unloading Zones and Bus Stops**
 - Students will wear face coverings at all times while accessing transportation services.
 - Students will stand in line at least six feet from each other facing traffic.
 - Students will remain six feet from each other while loading and load in an orderly fashion.

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- **Bus Seating Procedures**
 - Students will have assigned seats.
 - Students will sit one to a seat, every other seat, staggered on the opposite side of the bus.
 - Seats not to be used will be identified with signs.
 - Certain buses will have bus monitors. Bus monitors are a requirement of certain student's Individualized Education Plans (IEP). The bus monitors will follow the same seating procedures as the students.
 - Students must remain seated at all times.
 - Each morning route will be designed so that students will be able to seat from back-to-front without having to pass each other.
 - Upon arriving at school, the students will unload from front-to-back.
 - In the afternoon route, the bus will load back-to-front.
 - The afternoon route will be designed so that the students will be able to unload from front-to-back.

- **Bus Drivers Responsibilities**
 - Drivers and bus monitors are required to wear the PPE which are approved masks and gloves.
 - Students' temperatures must be taken before boarding the bus on the morning route.
 - The driver will be provided with a touchless thermometer.
 - As the student is boarding and in the stairwell of the bus, the driver, or the bus monitor will take the student's temperature.
 - If the student's temperature is 100.4 or greater, the student will be released back to the parent/guardian if that student's parent/guardian is at the bus stop.
 - The driver will call the student's name into dispatch to record the student did not ride that day.
 - If a student gets sick on the bus, the driver is to contact dispatch immediately. Further instructions will be provided by dispatch.
 - The driver is responsible to clean and sanitize the bus after every route both morning and afternoon as described in the following cleaning and sanitizing procedures.

- **Bus Cleaning and Sanitizing Procedures**
 - Step 1: The driver puts on proper PPE which are approved masks and gloves.
 - Step 2: Open windows and doors of the bus prior to beginning to clean and sanitize.
 - Step 3: Spray disinfectant on all contact surfaces starting from the back of the bus and moving toward the front. Let the disinfectant sit on the surface for 3 minutes (according to manufacturer's recommendation). Move on to step 4 during the disinfection period.
 - Step 4: Sweep and mop floors as needed.
 - Step 5: After allowing the disinfectant to remain on the surface for 3 minutes, wipe the surfaces until clean. Start from the back of the bus and work toward the front.

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- Step 6: Wipe clean all heat and air condition vents.
- Step 7: Remove all trash from the bus.

Maintaining Healthy Operations

Schools will implement several strategies to maintain healthy operations.

- Protections for children at [higher risk of severe illness](#) from COVID-19
 - Review existing Health Care Plans to identify students who may need additional accommodations. School nurses will contact families for potentially unknown concerns that may need accommodations and/or identify additional preparations for classroom and non-classroom environments as needed.
 - Any new Health Care Plans will be generated by a school nurse.
 - Groups that might be at increased risk of becoming infected or having unrecognized illness include the following:
 - Individuals who have limited mobility or require prolonged and close contact with others such as direct support providers and family members
 - Individuals who have trouble understanding information or practicing preventive measures such as hand washing and physical distancing
 - Individuals who may not be able to communicate symptoms of illness
 - Students at higher risk of severe illness will be provided options that limit their exposure risk including distance learning.
 - In order to protect the privacy of people at higher risk of severe illness, information regarding underlying medical conditions will remain confidential, consistent with applicable law.
- Regulatory Awareness
 - MJUSD will remain aware of local and state regulatory agency policies related to group gatherings to determine when and if events can be held.
 - [Local Case Rates updated Daily](#)
 - [Yuba-Sutter Health Order last updated May 4, 2020.](#)
 - [Blueprint For a Safer Economy](#)
 - [California Department of Public Health Industry Guidance for Schools, August 3, 2020.](#)
 - Yuba County Public Health Officer Memo, August 24, 2020 (Attachment #3 p. 48-50)
 - Yuba County Public Health Officer Memo, September 7, 2020 (Attachment #3 p. 51-52)
 - California All - Targeted, Specialized Support and Services at School, August 25, 2020(Attachment 4 p. 53-57)

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- Gatherings, Visitors, and Field Trips
 - Pursue virtual group events, gatherings, or meetings if possible, and promote social distancing of at least 6 feet between people if events are held. Limit group size to the extent possible.
 - Limit any nonessential visitors, volunteers, and activities involving external groups or organizations– especially with individuals who are not from the local geographic area (e.g., community, town, city, and county).
 - Pursue virtual activities and events in lieu of field trips, student assemblies, special performances, school-wide parent meetings, and spirit nights.
 - Follow California Interscholastic Federation (CIF) and public health guidelines to convene sports activities in ways that minimize the risk of transmission of COVID-19 to players, families, coaches, and communities.
 - CIF released youth sports guidance on August 3, 2020.
<http://www.oesnews.com/california-public-health-officials-release-guidance-on-youth-sports-and-elementary-school-waivers/>

- Identifying Student Groups (Cohorts/Pods) and Keeping Groups Together
 - CDPH guidance on [Identifying Student Groups \(Cohorts/Pods\) and Keeping Groups Together](#), Updated September 4, 2020
 - A cohort is a stable group with fixed membership that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or cohorts.
 - Through the current blended model, MJUSD is ensuring that student and staff groupings are as static as possible by having the same group of children stay with the same staff.
 - While present, children or youth and supervising adults in one cohort must not physically interact with children or youth and supervise adults in other cohorts, other child facility staff, or parents of children or youth in other cohorts.
 - Cohorts must be limited to no more than 16 children and supervising adults.
 - Prevent interactions between cohorts, including interactions between staff assigned to different cohorts.
 - Assign children and youth who live together or carpool together to the same cohort, if possible.
 - Avoid moving children and youth from one cohort to another, unless needed for a child's overall safety and wellness.
 - Cohorts must be kept separate from one another.
 - Cohorts must be kept separate from one another for special activities such as art, music, and exercise. Stagger playground time and other activities so that no two cohorts are in the same place at the same time.
 - The requirement to prevent interaction between cohorts can be met either by having each cohort in a separate room or space created by partitions.
 - Supervising adults should be assigned to one cohort and must work solely with that cohort,
 - Meetings among the staff from different cohorts must be conducted remotely, outdoors, or in a large room in which all providers wear cloth face coverings and maintain at least 6 feet distance from other providers. Outdoor meetings

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and meetings in large rooms with the windows open are preferred over meetings in small rooms with windows closed.

- All groups should be stable, meaning the same children and staff should be grouped together whenever possible. Siblings should be grouped together whenever possible to reduce further risk of exposure for the family.
- Implementing Physical Distancing Inside and Outside the Classroom
 - Arrival and Departure
 - Minimize contact at school between students, staff, families, and the community at the beginning and end of the school day.
 - Stagger arrival and drop off times and locations as consistently as practicable as to minimize scheduling challenges for families.
 - Designate routes for entry and exit using as many entrances as feasible to avoid congregating during the screening process.
 - Put in place other protocols to limit direct contact with others as much as practicable.
 - Use plexi glass or clear screens to avoid exposure.
 - One central entry point has been designated at each Child Development setting for universal entry system screening/temperature check and visual wellness check.
 - Child Development staff will stagger pick-up and drop-off times and/or have staff come outside the facility to pick up the children as they arrive.
 - The plan for curbside drop-off and pick-up limits direct contact between parents and staff members and adheres to social distancing.
 - Child Development staff will sign children in and out to minimize the transfer of germs between parents and staff.
 - Children will not bring items from home. For everyone's protection, no blankets, stuffed animals, backpacks, or toys. Parents will provide a change of clothes in a disposable labeled bag. Staff will send home any soiled clothing in the bag and parents will provide clean clothes in a labeled disposable bag the following day.
 - Classroom Space
 - Students should remain in the same space and in groups as small and consistent as practicable. Keep the same students and teachers or staff with each group to the greatest extent practicable.
 - Minimize the movement of students and teachers or staff as much as practicable. For example, consider ways to keep teachers with one group of students for the whole day.
 - Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as six feet between desks, partitions between desks, markings on classroom floors to promote distancing, or arranging desks in a way that minimizes face-to-face contact.
 - Consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation.

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- Staff should develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate. (Attachment #5 p. 58)
- Implement procedures for turning in assignments to minimize contact.
- Plan for social distancing during Fire and Intruder drills.
- Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted.
- Activities that involve singing must only take place outdoors.
- Consider using privacy boards or clear screens to increase and enforce separation between staff and students.
- Non-Classroom Space
 - Limit nonessential visitors, volunteers, and activities involving other groups at the same time.
 - Limit communal activities where practicable. Alternatively, stagger use, properly space occupants, and disinfect in between uses.
 - Consider the use of non-classroom space for instruction, including regular use of outdoor space, weather permitting (e.g., consider part-day instruction outside).
 - Minimize congregate movement through hallways as much as practicable (e.g., establish more ways to enter and exit a campus and stagger passing times when necessary or when students cannot stay in one room).
 - Serve meals in classrooms or outdoors instead of cafeterias or group dining rooms where practicable.
 - Avoid sharing of foods and utensils and buffet or family-style meals.
 - Consider holding recess activities in separated areas designated by class.
 - Limit the mixing of children such as holding recess activities in separate areas designated by class and stagger recess times.
 - Implement strategies to model and reinforce social and physical distancing and movement.
 - Use carpet squares, mats, or other visuals for spacing.
 - Model social distancing when interacting with children, families, and staff.
 - Role play what social distancing looks like by demonstrating the recommended distance.
 - Give frequent verbal reminders to children.
 - Create and develop a scripted story around social distancing, as well as hand washing, proper etiquette for sneezes, coughs, etc.
 - Send home a tip sheet for parents and caregivers to also learn about social distancing.
- School Site Designated COVID-19 Point of Contact
 - The administrator and a designated staff person will be responsible for responding to COVID-19 concerns. All families and school staff should know who this person is and how to contact them.

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- At least one point of contact at each school site has been trained by Yuba County Public Health Department on Contact Tracing.
- MJUSD [Point of Contact List](#)

Physical Education and Youth Sports

[CDPH released guidance on August 3, 2020 for all youth sports programs](#) - including school-based, club, and recreational programs - to support a safe environment for players, coaches and trainers, families, spectators, event/program/facility managers, workers, and volunteers.

- The risk of transmitting the COVID-19 virus depends on several factors germane to sports, including:
 - Number of people in a location
 - Type of location (indoor versus outdoor)
 - Distance between people
 - Length of time at a location
 - Physical contact between people
 - Touching of shared objects
 - Use of facial coverings
 - Mixing of people from locations with different levels of community transmission
- As general guidance, smaller groups are safer than larger; outdoor locations are safer than indoor; sports that can ensure distance of six feet or more are safer than close contact; and shorter duration is safer than longer. Leagues, coaches, parents, and athletes need to consider all these factors as they plan to return to play.
- Outdoor and indoor sporting events, assemblies, dances, rallies, field trips, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (See CDC Guidance on Schools and Cohorting). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors.
- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.

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- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes (except when showering). Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- Youth sports programs and schools should provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.
- Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted.

Recognize Signs and Symptoms

- Symptoms Consistent with COVID-19

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

Health Screenings for Students and Staff

- Students—Entering Campuses
 - Parents are expected to screen students before leaving for school (check temperature to ensure temperatures below 100.4 degrees Fahrenheit and observe for symptoms) and keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.
 - MJUSD staff will engage in symptom screening as students enter campus and buses, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers to ensure temperature is below 100.4 degrees Fahrenheit.
 - All students must wash or sanitize hands as they enter campuses and buses.
 - Provide supervised, sufficient points of access to avoid larger gatherings.
 - Use plexiglass or clear screens when practicable.
 - If a student is symptomatic while entering campus or during the school day:
 - Students who develop symptoms of illness while at school should be separated from others right away, in a designated isolation room. (See p. 33)

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- If more than one student is in an isolation area, ensure physical distancing.
- Students or staff exhibiting symptoms will be required to immediately wear a facial covering and wait in an isolation area until they can be transported home or to a healthcare facility.
- Students will remain in an isolation area with continued supervision and care until picked up by an authorized adult.
- Follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related.
- Advise parents of sick students that students are not to return until they have met CDC criteria to discontinue home isolation.
- Staff—Entering Campuses (Attachment #6 p. 59-66)
 - Perform a daily self-check before coming to work.
 - Do not come to work if you are feeling sick or if you have a temperature at or above 100.4 degrees.
 - All Employees & Visitors are actively screened upon entry to any MJUSD site.
 - Definitions: Active Screening is a symptoms & temperature check by a MJUSD screening designee other than the person being screened.
 - For those with “Positive Screening Symptoms”
 - Positive screening symptoms are: a temperature of 100.4 F or greater or a “yes” to COVID-19 symptoms.
 - Persons being screened will be asked to scan a new and separate QR code (this QR code is for positive symptoms only) this survey will state that they cannot attest to being symptom free.
 - For those answering “no” without Screening Symptoms- The MJUSD designated screener will issue the person being screened a color coded wristband, which will indicate that the person is cleared to be on premises for the day. Persons being screened that are without symptoms will scan the contact tracing QR Code/[MJUSD Contact Tracing Check-in/Out Form](#) to check in when you arrive and check out when you exit. (Attachment #6 p. 59-62)
 - MJUSD Designated Screener – -will use hand sanitizer and/or change to clean gloves between screening individuals -will sanitize the touchless thermometer between screenings.
 - Daily [system screening/temperature check](#) and visual wellness check will be conducted for all students at time of arrival. A designated Child Development staff member will be just outside the classroom to take the child’s temperature using a no-touch thermometer and will conduct a visual wellness check and ask health questions when concerned. Child Development staff will wear a face shield with drape and gloves as well as adhere to social distancing (maintaining a distance of 6 feet from parents/guardians) during the system screening/temperature check and visual wellness check.

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Use of Facilities

- In accordance with the CDE's Stronger Together Guidance for Reopening Schools, MJUSD facilities must have limited access from all non-essential visitors, therefore; Use of Facility Permits are currently suspended.

Support Coping and Resilience

- Encourage employees and students to take breaks from watching, reading, or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed.
- Promote employees and students eating healthy, exercising, getting sleep, and finding time to unwind.
- Encourage employees and students to talk with people they trust about their concerns and how they are feeling.
- Resources for teachers to guide conversations about COVID-19 with students.
 - Yuba.Org resource - [Coping with Stress During Infectious Disease Outbreaks](#)
 - Consider posting signages for the national distress hotline: 1-800-985-5990 or text TalkWithUsto 66746
- Programs/resources for staff available through MJUSD health insurance plans.
 - CVT PPO and EPO members can access telehealth through MDLIVE by calling (888) 632-2738, register at www.mdlive.com/cvt, or through the MDLIVE App. CVT Kaiser Permanente members cannot access MDLIVE, but can access after-hours medical advice by calling (888) 576-6225.
 - CVT members can enhance their well-being with CredibleMind, <https://cvt.crediblemind.com>.
 - Employee Assistance Program (EAP) offers confidential support for work and life through Achieve Solutions, <http://achievesolutions.net/cvt>, (877)397-1032.
 - AccordantCare Program provides personal support from nurses who specialize in complex health conditions - anytime day or night by calling 800-948-2497.
 - ConsumerMedical is a trusted partner in finding evidence-based mental health resources. CVT members call 888-361-3944 or www.myconsumermedical.com and enter company code CVT.

Instructional Programs

Principles of 2020-2021 Instructional Program Models

For the 2020-2021 school year, the Marysville Joint Unified School District will provide in-person instruction to the extent possible while keeping our students and staff safe in accordance with federal, state, and local guidelines. We strive to provide parents and students a range of instructional program options that will equitably meet the needs of all families during this unprecedented emergency.

The instructional programs presented below are based on the following guiding principles:

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- MJUSD will provide in-person instruction to the extent possible while keeping students and staff safe.
- Students learn best with daily direct teacher contact.
- MJUSD planning is built around the desire to bring students back to campus five days a week as soon as possible while respecting current health and safety guidelines and the needs of our families.
- Relationships are a critical component of education. Our students need to be connected to their schools and their teachers no matter which educational phase we are in throughout the year.
- Distance learning will be part of all solutions for the 2020-2021 school year, and our plan must have the flexibility to transition between instructional models without continual restructuring.
- Regardless of the phase of instruction we are in, parents will, to the extent allowed by law, have the opportunity to select distance learning for their child.

Three Phases of Instruction

During the 2020-2021 school year, we anticipate the need for three phases of instruction. The phases are designed to work in conjunction with each other in a seamless fashion.

- **Full-Time Distance Learning**- no time on campus, online or paper-based learning. As allowable, teachers may call students in for specialized instruction.
- **Blended Learning**- students attend in-person classes at school two days/week and participate in three days of distance learning. The student population at each site, K-12, will be divided into two cohorts (A & B) in order to allow for social distancing through smaller class sizes and have daily interaction with their teachers.
- **Full time in-person**- four full days at school with possible adjustments based on continuing health and safety guidelines. Monday will remain distance learning for the 2020-2021 school year.

Transitioning Between Phases

MJUSD strives to return to traditional schooling as soon as safe to do so. Below is a list of possible changes that would trigger moving between phases.

- **Phase 1 (Distance Learning)** is triggered when cases in the Yuba-Sutter area increase or the district receives a directive from CDE, Governor's Office, or local public health agency. (See Considerations for Partial or Total Closures under Preparing for When Someone Gets Sick.)
- **Phase 2 (Blended Learning)** is triggered when County Health officials deem it safe for students to return to school and Yuba-Sutter counties are within the substantial range, (in the "red") for 14 days with an additional 10 days of stability.
- **Phase 3: (Traditional)** allows students to return to school full time as physical distancing requirements are lifted.

Parents Opt Out of Phase Program (2020-2021)

We understand that family risk and comfort factors vary. Parents are able to opt for a decreased risk program throughout 2020-2021.

- Parents may opt for full-time distance learning when the district is in phase 2 or phase 3.

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- Parents who opt to switch their child to full-time distance learning may initially indicate so during AERIES re-enrollment. To switch to an out of phase mode of instruction during the year, parents should submit their request for distance learning to the school of residence. Any further questions can be addressed to Jolie Critchfield, Director of Attendance and Discipline, jcritchfield@mjud.com.
- Once the school year has started, changes will only be made at trimester unless exigent circumstances exist.
- Requests for changes into blended learning may be limited based on space. Distance learning requests will be honored at this time. Distance learning is subject to the same work and attendance accountability standards.
- The Director of Attendance and Discipline will be notified by site administrators as soon as possible regarding requests. The Director and site administrator will collaboratively come to a decision regarding granting requests to move into the blended program. If the request is approved, parents/students/teachers will be notified at least one week before the transition is to occur.
- When in blended learning (phase 2), considerations will be made, when possible, to schedule siblings in the same cohort districtwide to assist families in planning.

Accountability

Regardless of the learning modality, students will be held accountable academically and with attendance. MJUSD will make all efforts to assure students remain engaged, connected, and advancing academically.

Attendance

- Attendance will be taken daily, either in person or virtually/electronically.
- Accountability for attendance will occur through a combination of factors: live teacher check ins, time value of assignments monitored through online platforms, phone or virtual conversations between teacher and student.

Academic

- Academic accountability will occur as it did pre-pandemic through teacher maintained assignments, assessments, discussions, participation, effort, etc.
- Parents and students can track their students' progress through the online portal at <https://sis.mjud.com/Portal/LoginParent.aspx>, as well as through the teacher's Google Classroom.
- Academic Honesty & Integrity Policy

Assessments

- MJUSD will use a variety of assessments to monitor all students in all of the instructional phases.
- Initial screening and diagnostic assessments for grades K-8 and struggling students in high school will be assessed at least three times a year in Reading and Mathematics (Renaissance Learning – STAR 360).
- Formative assessments and progress monitoring will take place and provide actionable information about students' learning relative to the specific goal of the lesson.

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- MJUSD is providing access to programs like Go Guardian to assist in monitoring assessments.
- Unless CDE directs otherwise, all state assessments will be administered this school year. MJUSD will work on administering the assessments while following all applicable health and safety guidelines.

Curriculum and Chromebooks

MJUSD has a 1:1 ratio for Chromebooks for students. However, internet connectivity or access may be a challenge in some locations particularly the foothill communities. Currently, we have 750 active hotspots for distribution to cover our anticipated need. We will continue to work with our internet and data providers to find ways to bridge those gaps that may still exist. As we move forward, students will be offered both digital and print options in locations where internet is not available.

For the core subjects (English Language Arts, Mathematics, 3-Course Model Science, and History Social Science), MJUSD has online access, as well as print materials, for all students. These programs will be available on an easy platform (Clever) for students to navigate. Our technology team will be available to help support the needs of families with Chromebooks and accessibility to the programs. MJUSD uses Clever, a single sign on, to negate the need for multiple passwords for students.

Each classroom will have a Google page and site where all assignments and lessons will reside. This will serve as a launch point to the online curriculum programs as well. Parents will be able to engage, monitor, and support their student(s). With Google Sites and Aeries Communication, parents and teachers can have regular communication no matter what phase of instruction we are in. This platform will be used to promote a seamless transition between instructional models in the event it becomes necessary.

Special Programs

MJUSD will ensure students with disabilities, and other special populations, are fully integrated into every aspect of preparation and participation in the MJUSD 2020-2021 Pandemic Plan. The needs of all students will be addressed and decisions made by the Individual Education Plan (IEP) and 504 teams will benefit all students, staff, and families per guidance from Yuba County Health Officer in a Memo issued on August 24, 2020. (Attachment #3 p. 48-50)

Specifically, regarding planning for students who are medically fragile and/or immune compromised, MJUSD will build in flexibility to keep students connected and included in the class and school community regardless of the amount of physical time they are able to attend school. MJUSD will ensure the ability to quickly pivot to virtual class attendance in order to retain regular connections to teachers and parents in the event a student is unable to physically attend school.

In order to ensure a Free and Appropriate Public Education (FAPE) under the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act, MJUSD will work with each family and student to determine how to meet each student's individual

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educational needs within the context of any instructional model required by the COVID-19 emergency. MJUSD will use the IEP process to plan for the traditional school year and will include an emergency circumstances plan to address the potential for immediate or future school site closures.

English Learners

MJUSD continues its goal that English Learners (EL) acquire fluent English proficiency as rapidly and effectively as possible. Our EL students will need to be monitored closely to ensure they are making growth and achieving the same grade-level academic standards expected of all students. With that in mind, the following resources are available to all ELs during all instructional models:

- K-6 students will have access digitally to the EL designated resources in Wonders to support English Language Development (ELD) time.
- Students in grades 7-12 will access iLit digitally for designated ELD time.

MJUSD also has a district-level ELD Teacher on Special Assignment who will also be available to support teachers in monitoring the progress of our EL students during all phases of instructional models. This will include activities such as the following:

- Reviewing English Language Proficiency Assessment for California (ELPAC) data.
- Reviewing grades and progress towards standards.
- Provide professional development to teachers in supporting the needs of EL students.

MJUSD will strive to continue to ensure meaningful communication with parents of ELs in a language they understand and to adequately notify parents about any program, service, or activity that is shared with all parents.

Initial and Summative ELPAC will be administered to each student requiring an assessment. Initial ELPAC is administered throughout the school year and Summative ELPAC is administered between February 1 - May 3. Arrangements will be made for in-person testing when it is allowable and required.

Instructional Models

Distance Learning

Distance learning will be very different from what we experienced in the spring. Teacher availability and accountability of students will be similar to pre-pandemic times. Parents can expect their student to:

- Be engaged in schoolwork for at least 180-240 minutes a day, dependent on grade level.
- Have access to their teacher and relevant school staff daily from 8-3 pm. Secondary students' class times will follow the standard master schedule provided by your student's school.
- Have a Chromebook provided and resources to support them in working with their student.
- Please contact Bryan Williams, Director of Technology, bwilliams@mjUSD.com, with internet connectivity gaps issues.

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Academic Minutes

Minimum academic minutes are the same as when we are physically in school.

- Grade K – 180 academic minutes daily
- Grades 1-3 – 230 academic minutes daily
- Grades 4-12 – 240 academic minutes daily
- Students will not be online with their teacher for all of these minutes. Students will have daily live interactions with their teacher via virtual meets (Google, Zoom) as well as possible additional remediation time online with the teacher and recorded lessons. The schedule of online meetings will be sent to you by your student’s school. The remainder of the minutes will be measured for accountability through online programs and the instructional value of assignments provided. Students should expect all of their courses to be offered through distance learning including electives and PE.
- Secondary students with multiple subjects will have an established class schedule of times where they will be in class, as in a standard day for all subjects.
- Students will need to maintain a standard wake/sleep schedule. Below is a recommended schedule for students while at home.

Sample Schedule for Elementary Families at Home

Times	Monday through Friday
7:30-8:00	Breakfast and Social Emotional Learning Check In with student
8:00-8:15	Parents assure student is connected and logged in
8:15-10:30	Academic Time
10:30- 11:30	PE/Recess - student to be physically active (activities provided)
11:30-12:30	Academic Time (online)
12:30-1:15	Lunch
1:15 – 3:00	Individual Academic Time
After 3:00 pm	Outdoor Activity

Parent Technology

- Parent resources will be provided on the MJUSD website to support access to online programs. The resources will include recorded videos and how-to manuals. Support from school staff as well as technology staff will be available.
- Parents will meet with their student’s teacher or school staff for an explanation and walk through on how to access required materials and programs. All programs have been moved to one Clever login system to simplify parent’s ability to assist students. Parents should expect to use:

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- AERIES – to monitor grades and attendance
- Google Sites/Classroom – to monitor student assignments
- Clever – access to online curriculums and resources

Student Technology

- Chromebook checkout will begin in conjunction with the start of school. More information about Chromebook distribution for students that have not yet checked out a Chromebook will come from your student's school.
- Students will be provided with an ID used to login. Printed instructions for how to login to each system will also be available.

Family Appointments

Appointments with teachers should be conducted virtually, if this is not possible, the number of attendees will be limited.

Certificated Staff

Two full days (12 hours) of professional development will be available from August 1st -7th to compliment the two professional development days provided in June. Training offerings will consist of: Clever, Go Guardian, distance teaching pedagogy, recording lessons, live broadcasting, report card, and curriculum training. The remaining 12 professional development hours will be frontloaded with weekly after hours training available in areas requested by staff. Some areas will include: working with Special Education students, EL, and at-risk populations through distance learning. Sign-ups will occur via Google Sheet.

Seamless Transition

The bell schedules for student learning are the same under distance and blended learning models. This is done to facilitate family planning and building quality student study routines while minimizing disruption between instructional models.

Blended Learning Model

Elementary Blended

- Each Monday shall be for collaboration, prep for the upcoming week, distance learning check in with students, office hours, IEPs, and any other business that improves instruction at the school.
- Breakfast will be served when students arrive on campus in a grab-and-go style, students will then proceed to teacher designated locations where teachers can then begin social emotional learning (SEL) check in.
- Lunch will be served to take home at the end of the academic day.
- Appointments with teachers (i.e., during office hours) should be conducted virtually-if not possible, a limited number of attendees will be allowed.
- Enrichment activities/ extracurricular activities will be available-any meetings/gatherings should be held virtually if feasible or must be conducted in small groups with social distancing.

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Elementary Blended Bell Schedule

Students will attend in-person school two days a week with a possible one day conversion time between distance and blended or hybrid learning to build on-site health protocols. Students would attend school in one of two cohorts (Cohort A & B). Cohort A will attend school on Tuesday and Wednesday and Cohort B Thursday and Friday. Below is an example, exact times will be determined in rough congruence at the sites based on specific need.

Elementary TK-K		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	30 min SEL check in, Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll
8:30 - 10:00	Intervention/ Support/ Office Hours 90 min PLC Collaboration	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
Break 10:00 - 10:10		Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize
10:10 - 11:45		Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
11:45 - 12:15		Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal
12:15 - 2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00 - 3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

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Elementary Grades 1 - 3		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	30 min SEL check in, Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll
8:30 - 10:10	Intervention/ Support/ Office Hours	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
Break 10:10 - 10:20	90 min PLC Collaboration	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize
10:20 - 12:20		Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
12:20 - 12:50		Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal
12:50 - 2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00 - 3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

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Elementary Grades 4-6		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	30 min SEL check in, Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll
8:30 - 10:20	Intervention/ Support/ Office Hours	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
Break 10:20 - 10:30	90 min PLC Collaboration	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize	Break Handwash/ Sanitize
10:30 - 12:30		Academic Instructional Time	Academic Instructional Time	Academic Instructional Time	Academic Instructional Time
12:30 - 1:00		Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal	Handwash/ Sanitize Lunch Pick Up Dismissal
1:00 - 2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00 - 3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

Elementary Full-Time In-Person

- Students return to full-time in-person instruction four days a week for 2020-2021.
- Monday would remain Distance Learning for 2020-2021.
- Health and safety guidelines will still be maintained as appropriate (i.e., cleaning/disinfecting, frequent handwashing, etc.).
- Bell schedules would revert to standard bell schedules Tuesday -Thursday.

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Secondary Distance Learning

Secondary Distance Learning will be similar to the elementary, but with a coordinated master schedule of times for each of the individual six-eight classes students take. Several other differences are:

- Career Technical Education (CTE) hands-on performance courses may schedule appointments with individual or small groups of students (during scheduled class period, during office hours, or on Mondays)
- Sports/Athletics-the district and school sites will follow current CIF guidelines and local health officer guidance.
- College and career advising/services/information/guidance/assistance will be available and provided.

Middle School Distance Learning Schedule

Middle School 6-8		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:59	30 min SEL check in, Roll Intervention/ Support/ Office Hours 90 min PLC Collaboration	PERIOD 1 SEL check in Roll	PERIOD 5 SEL check in Roll	PERIOD 1 SEL check in Roll	PERIOD 5 SEL check in Roll
9:07 - 10:06		PERIOD 2	PERIOD 6	PERIOD 2	PERIOD 6
Break 10:06 - 10:16		Break	Break	Break	Break
10:24 - 11:23		PERIOD 3	PERIOD 7	PERIOD 3	PERIOD 7
11:31 - 12:30		PERIOD 4	PERIOD 8	PERIOD 4	PERIOD 8
Lunch 12:30 - 1:00		Lunch	Lunch	Lunch	Lunch
Distance Learning		Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment
2:00 - 3:00		Teacher Preparation			

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
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High School Distance Learning Schedule

High School 9-12		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:18	30 min SEL check in, Roll	PERIOD 1	PERIOD 4	PERIOD 1	PERIOD 4
9:26 - 10:44		PERIOD 2	PERIOD 5	PERIOD 2	PERIOD 5
Break 10:44 - 10:54		Break	Break	Break	Break
11:02 - 12:20	Intervention/ Support/ Office Hours	PERIOD 3	PERIOD 6	PERIOD 3	PERIOD 6
Lunch 12:20 - 12:55		Lunch	Lunch	Lunch	Lunch
Distance Learning	90 min PLC Collaboration	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment	Academic Intervention Support/ Enrichment
2:00 - 3:00	Teacher Preparation				

** Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.*

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Secondary Blended

- Will consist of two cohorts, Cohort A and Cohort B.
- Cohort A shall be in class Tuesday and Wednesday; Cohort B shall be in class Thursday and Friday.
- Two cohorts allow for consistency districtwide; this will help families stay together in the same cohort and will aid in continuity of learning & instruction.
- All meals will be served in one bag at lunch dismissal. Bags will include daily lunch and snacks and breakfast for at home the next morning. All meals will be eaten off campus.

Middle School Blended Learning Schedule

Middle School 6-8		Cohort A		Cohort B		
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday	
8:00 - 8:59	30 min SEL check in, Roll	PERIOD 1 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	PERIOD 5 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	PERIOD 1 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	PERIOD 5 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	
9:07 - 10:06		PERIOD 2 Disinfect/ Handwash/ Sanitize	PERIOD 6 Disinfect/ Handwash/ Sanitize	PERIOD 2 Disinfect/ Handwash/ Sanitize	PERIOD 6 Disinfect/ Handwash/ Sanitize	
Break 10:06 - 10:16		Break Disinfect/ Handwash/ Sanitize	Break Disinfect/ Handwash/ Sanitize	Break Disinfect/ Handwash/ Sanitize	Break Disinfect/ Handwash/ Sanitize	
10:24 - 11:23		Intervention/ Support/ Office Hours	PERIOD 3 Disinfect/ Handwash/ Sanitize	PERIOD 7 Disinfect/ Handwash/ Sanitize	PERIOD 3 Disinfect/ Handwash/ Sanitize	PERIOD 7 Disinfect/ Handwash/ Sanitize
11:31 - 12:30			PERIOD 4 Disinfect/ Handwash/ Sanitize	PERIOD 8 Disinfect/ Handwash/ Sanitize	PERIOD 4 Disinfect/ Handwash/ Sanitize	PERIOD 8 Disinfect/ Handwash/ Sanitize
Lunch 12:30 - 1:00			Handwash/ Sanitize Lunch Pickup Dismissal	Handwash/ Sanitize Lunch Pickup Dismissal	Handwash/ Sanitize Lunch Pickup Dismissal	Handwash/ Sanitize Lunch Pickup Dismissal
1:00 - 2:00			Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00 - 3:00	Teacher Preparation					

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

High School Blended Learning Schedule

Plan History: Draft 7/7/2020, Updated: 8/5/2020, 8/7/2020, 9/11/2020, 9/25/2020, 10/7/2020

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High School 9-12		Cohort A		Cohort B	
Schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:18	30 min SEL check in, Roll Intervention/ Support/ Office Hours 90 min PLC Collaboration	PERIOD 1 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	PERIOD 4 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	PERIOD 1 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll	PERIOD 4 Temperature /Symptom Screening Handwash/ Sanitize SEL check in Roll
9:26 - 10:44		PERIOD 2 Disinfect/ Handwash/ Sanitize	PERIOD 5 Disinfect/ Handwash/ Sanitize	PERIOD 2 Disinfect/ Handwash/ Sanitize	PERIOD 5 Disinfect/ Handwash/ Sanitize
Break 10:44 - 10:54		Break Disinfect/ Handwash/ Sanitize	Break Disinfect/ Handwash/ Sanitize	Break Disinfect/ Handwash/ Sanitize	Break Disinfect/ Handwash/ Sanitize
11:02 - 12:20		PERIOD 3 Disinfect/ Handwash/ Sanitize	PERIOD 6 Disinfect/ Handwash/ Sanitize	PERIOD 3 Disinfect/ Handwash/ Sanitize	PERIOD 6 Disinfect/ Handwash/ Sanitize
Lunch 12:20 - 12:55		Handwash/ Sanitize Lunch Pickup Dismissal	Handwash/ Sanitize Lunch Pickup Dismissal	Handwash/ Sanitize Lunch Pickup Dismissal	Handwash/ Sanitize Lunch Pickup Dismissal
1:00 - 2:00		Distance Learning	Distance Learning	Distance Learning	Distance Learning
2:00 - 3:00	Teacher Preparation				

* Academic minutes from check in and assigned work to meet or exceed minimum instructional minutes Monday - Friday.

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Preparing for When Someone Gets Sick

Schools will implement several strategies to prepare for when someone gets sick.

- Train administrative staff on Positive COVID-19 Progression protocols. (Attachment #7 p. 67)
- Advise families of sick students and staff of the home isolation criteria.
 - Sick students and staff members should not return until they have met CDC's [criteria to discontinue home isolation](#).
- You can be with others after
 - 24 hours with no fever and
 - [Symptoms](#) improved and
 - 10 days have passed since symptoms first appeared
- Isolate those who are sick
 - Make sure families and staff know that children and staff should not come to school and they should notify school officials (e.g., the designated COVID-19 point of contact) if they become sick with COVID-19 symptoms, test positive for COVID-19, or have been [exposed](#), (less than 6 feet for more than 15 minutes) to someone with COVID-19 symptoms or a confirmed or suspected case.
 - Immediately separate staff and [children](#) with COVID-19 symptoms (such as fever, cough, or shortness of breath) at school. Individuals who are sick should go home or to a healthcare facility depending on how severe their symptoms are, and follow [CDC guidance for caring for oneself and others](#) who are sick.
 - Every school site will have an isolation room or area to separate anyone who has COVID-19 symptoms.
 - The isolation room will be in a well ventilated room or can be located in outside (weather permitted), and have the following materials readily available:
 - N95 masks
 - Trash can
 - Tissue
 - Hand sanitizer or sink with soap
 - Separate area at least 6ft from others
 - Air Filter/Purifier
 - The isolation room will be sanitized between uses and at the end of each day.
 - If you are calling an ambulance or bringing someone to the hospital, try to call first to alert them that the person may have COVID-19.
- Clean and Disinfect
 - Close off areas used by a sick person and do not use these areas until after [cleaning and disinfecting](#).
 - Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. Ensure [safe and correct use](#) and storage of [cleaning and disinfection products](#), including storing products securely away from children.
- [Yuba and Sutter County List of the local testing sites for COVID-19](#).
 - (Attachment #10 p. 71)

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When Someone Has COVID-19 - [Framework from CDPH](#)

	Student or Staff with:	Action	Communication
1	<p>COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing)</p> <p>Symptom screening per CA School Sector Specific Guidelines</p>	<p>Send home</p> <p>Recommend testing (If positive, see #3. If negative, see #4)</p> <p>School/classroom remain open</p>	No Action needed
2	<p>Close contact (less than 6 feet for more than 15 minutes) with a confirmed COVID-19 case</p>	<p>Send home</p> <p>Quarantine for 14 days from last exposure</p> <p>Recommend testing (but will not shorten 14-day quarantine)</p> <p>School/classroom remain open</p>	<p>Consider school community notification of a known contact</p>
3	<p>Confirmed COVID-19 case infection</p>	<p>Notify the local public health department</p> <p>Isolate case and exclude from school for 10 days from symptom onset or test date</p> <p>Identify contacts (less than 6 feet for more than 15 minutes), quarantine and exclude exposed contacts (likely entire cohort for 14 days after the last date the case was present at school while infectious)</p> <p>Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine)</p> <p>Disinfection and cleaning of classroom and primary spaces where case spent significant time</p> <p>School remains open</p>	<p>School community notification of a known case- (Attachment #9 p. 70)</p>
4	<p>Tests negative after symptoms</p>	<p>May return to school 24 hours fever free and after symptoms resolve</p> <p>School/classroom remain open</p>	<p>Consider school community notification if prior awareness of testing</p>

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Considerations for Partial or Total Closures

- Schools should revert to distance learning when multiple cohorts have cases or 5 percent of students and staff test positive within a 14-day period.
- The District should revert to distance learning when 25 percent or more of its schools have been physically closed due to COVID-19 within 14-days.
- Closure decisions should be made in consultation with the Bi-County Health Officer but the final decision to close a school or district will be the decision of the district.
- After 14 days of closure, districts may return to in-person instruction with the approval of the Bi-County Health Officer.

Toolkit for MJUSD Administrators

- Resources
 - California Department of Education Stronger Together reopening schools guide- <https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>
 - [Signs and Resources to promote health during COVID-19](#)
 - [Sample Cleaning Schedules and EPE process- Marin County Office of Education](#)
 - Resource for determining supplies needed at the site - [Essential Protective Equipment Calculator](#)
 - Hygiene supplies will be available through the MJUSD Warehouse Stores requisition process. Step-by-step instructions can be found [here](#).
 - [CDC FAQ's for teachers, parents, and administrators.](#)
- Communication Systems
 - Consistent with applicable law and privacy policies, create a system for staff and families to self report to the school if they or their student have [symptoms](#) of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days in accordance with [health information sharing regulations](#).
 - See When Someone Has COVID-19 flowchart in the Preparing for When Someone Gets Sick section above and other applicable federal and state laws and regulations relating to privacy and confidentiality such as the Family Educational Rights and Privacy Act (FERPA).
 - Create a system to notify staff, families, and the public of school closures and any restrictions in place to limit COVID-19 exposure (e.g., limited hours of operation).
- Back-Up Staffing Plan
 - Monitor absenteeism of students and employees, cross-train staff and create a roster of trained back-up staff.

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- Staff Training
 - All MJUSD professional development training and staff meetings or gatherings will be conducted virtually or [social distancing](#) of at least 6 feet between people will be maintained. Limit group size to the extent possible.
 - Each staff member is required to complete the COVID-19 safety training available through Keenan SafeSchool Training. The two courses required are Coronavirus: Cleaning and Disinfection Your Workplace and Coronavirus: Reopening Your Organization.
 - <https://mjusd-keenan.safeschools.com/login>
- Adequate Supplies
 - Support [healthy hygiene](#) behaviors by providing adequate supplies, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, disinfectant wipes, and facial coverings (as feasible).
- Signs and Messages (Attachment #2 p. 47, Attachment #5 p. 58)
 - Post COVID-19 informational posters in highly visible locations (e.g., school entrances, restrooms)
 - [CDC Signs](#)
 - [Protect Yourself and Others](#)
 - [Stop the Spread of Germs](#)
 - [Proper Handwashing](#)
 - [Face Covering Tips](#)
 - Broadcast regular [announcements](#) on reducing the spread of COVID-19 on PA systems.
 - Include messages (e.g., [videos](#)) about behaviors that prevent the spread of COVID-19 when communicating with staff and families (e.g., school websites, in emails, and on school [social media accounts](#)).
 - Find free CDC print and digital resources on CDC's [communications resources](#) main page.

Toolkit for MJUSD Teachers

Children may worry about themselves, their family, and friends getting ill with COVID-19. Parents, family members, school staff, and other trusted adults can play an important role in helping children make sense of what they hear in a way that is honest, accurate, and minimizes anxiety or fear.

- Tips for talking to children
 - Remain calm. Remember that children will react to both what you say and how you say it. They will pick up cues from the conversations you have with them and with others.

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- [Reassure children](#) that they are safe. Let them know it is okay if they feel upset. Share with them how you deal with your own stress so that they can learn how to cope with you.
- Make yourself available to listen and to talk. Let children know they can come to you when they have questions.
- Avoid language that might blame others and [lead to stigma](#).
- Pay attention to what children see or hear on television, radio, or online. Consider reducing the amount of screen time focused on COVID-19. Too much information on one topic can lead to anxiety.
- [Provide information that is truthful and appropriate](#) for the age and developmental level of the child. Talk to children about how some stories on COVID-19 on the Internet and social media may be based on rumors and inaccurate information. Children may misinterpret what they hear and can be frightened about something they do not understand.
- [Teach children everyday actions](#) to reduce the spread of germs. Remind children to wash their hands frequently and stay away from people who are coughing or sneezing or sick. Also, remind them to cough or sneeze into a tissue or their elbow, then throw the tissue into the trash.
- If school is open, discuss any new actions that may be taken at school to help [protect children and school staff](#).
- Facts about COVID-19 to discuss with children
 - Try to keep information simple and remind them that health is working hard to keep everyone safe and healthy.
- What is COVID-19?
 - COVID-19 is the short name for “coronavirus disease 2019.” It is a new virus. Scientists and doctors are still learning about it.
 - Recently, this virus has made a lot of people sick. Scientists and doctors are trying to learn more so they can help people who get sick.
 - Doctors and health experts are working hard to help people stay healthy.
- What can I do so that I don’t get COVID-19?
 - [You can practice healthy habits](#) at home, school, and play to help protect against the spread of COVID-19.
- What happens if you get sick with COVID-19?
 - COVID-19 can look different to different people. For many people, being sick with COVID-19 would be a little bit like having the flu. People can get a fever, cough, or have a hard time taking deep breaths. Most people who have gotten COVID-19 have not gotten very sick. Only a small group of people who get it have had more serious problems.

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- If you do get sick, it doesn't mean you have COVID-19. People can get sick from all kinds of germs. What's important to remember is that if you do get sick, the adults at home will help get you any help that you need.
- [CDC FAQ's for teachers, parents, and administrators](#)

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Attachment 1 – Reopening Schools Plan Highlight for Stakeholders



Reopening schools during COVID-19 is not an obligation the Marysville Joint Unified School District (MJUSD) takes lightly. Our first commitment is to the students and families we serve as it is our priority to keep them safe. The reopening plan aligns with recommendations from the Center for Disease Control (CDC), State of California, Yuba County Health Department, the California Department of Education’s (CDE) *Stronger Together* guidebook, as well as considerations from our families and our staff.

This plan outlines major considerations the district is addressing to reopen schools safely and to sustain their reopening. The safety of both our learners and our staff is paramount in the design. In light of the rapidly changing pandemic, the document is fluid and will be revised as necessary. The plan will be updated strategically depending on the status of the coronavirus spread throughout our community in the coming weeks and months. On Friday, July 17, Governor Newsom issued statewide guidance on reopening schools. Schools should not reopen for in-person learning until a county has been off the county monitoring list for 14 consecutive days.

Risk Tolerance

The MJUSD is constantly assessing the risk tolerance to balance health and safety standards and guidelines with our educational program to determine our schools’ reopening strategy for the fall. The more contacts a student or staff member has and the longer the interaction, the higher the risk of COVID-19 spread. Fortunately, there are a number of things schools can do to help lower the risk of COVID-19 exposure and spread.

A	B	C
Lowest Risk: Students and teachers engage in virtual only classes, activities, and events.	More Risk: Small, in-person classes, activities, and events. Groups of students stay together with the same teacher throughout/across school days and groups do not mix. Students remain at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures or staggered/rotated scheduling to accommodate smaller class sizes).	Highest Risk: Full-sized, in-person classes, activities, and events. Students likely will not be spaced apart, may share classroom materials or supplies, and may mix between classes and activities.

Your input has been critical in developing our reopening strategy. Your voices were heard through:

- More than 4,000 parent survey and written responses
- Input from teachers via surveys, meetings, and written responses
- Multiple sessions with principals and directors
- School Board presentation

The collective conversations, correspondence, and collaboration helped gauge the overall pulse for returning to school in August. Thank you for helping set the course for the comprehensive school reopening plan.
Visit mjud.com to view the draft plan.

Promoting Behaviors That Reduce the Spread

The MJUSD is implementing 5 strategies to encourage student and staff behaviors that reduce the spread of COVID-19. These 5 strategies, like 5 fingers, come together to form a fist to fight COVID-19 as we keep our students, staff, and community healthy and safe.

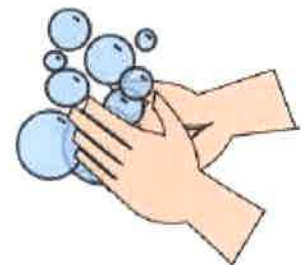


1 Social Distancing or “physical distancing,” means keeping a safe space between yourself and other people who are not from your household. Stay at least 6 feet (about 2 arms’ length) from other people who are not from your household in both indoor and outdoor spaces.

2 Facial Coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. All adults, and students in 3rd grade and above, are expected to wear facial coverings when 6 feet distance cannot be maintained. Facial coverings are strongly recommended for students in 2nd grade and below, but not for those under 2 years.



3 Hand Washing will be taught and reinforced with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used for staff and older children.



4 Stay Home When Appropriate to avoid the spread. Families and staff will be educated about when they/ their child(ren) must stay home and when they can return to school. People who are sick or who have recently had close contact with a person with COVID-19 must stay home. Students and staff must stay home if they have tested positive or are showing symptoms. Close contact is less than 6 feet apart for 15 minutes or more.



5 Cleaning & Disinfecting reduces the risk of exposure to COVID-19. High cleanliness standards are to be maintained. Cleaning and disinfecting areas used by students and staff with a special focus on frequently touched surfaces within the school and on school buses at least daily or between use as much as possible.

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Instructional Program Models

Our intent has always been to bring students back to school full time, as we believe the most ideal educational experience for the vast majority of our students is to be in front of a teacher. However, we want to ensure the safety and health of students and staff. We have designed learning opportunities that allow students, staff, and parents to seamlessly transition through online, blended, and seat-time models.

Instructional Focus.....

For the 2020-21 school year, the MJUSD will provide in-person instruction to the extent possible while keeping our students and staff safe in accordance with federal, state, and local guidelines. Our goal is to provide parents and students a range of instructional program options that will equitably and appropriately meet the needs of all families during this unprecedented pandemic.

We anticipate the need for three phases of instruction from the lowest risk to higher risk models. The phases are designed to work in conjunction with each other in a seamless fashion.



Instructional Guiding Principles.....

- Relationships are critical. We want our students to be connected to school and their teachers no matter what instructional models are currently implemented.
- Students, particularly those most vulnerable, learn best with daily direct teacher contact. All of our planning is built to bring students back 5 days a week as soon as possible, while respecting current COVID-19 health and safety guidelines.
- Distance Learning is defined as instruction in the home without attending in-person class sessions at the school site, while remaining formally enrolled at the student's current school of residence or other assigned comprehensive school.
Distance Learning will be part of all solutions, and our plan must have the flexibility to transition between instructional models without continual restructuring.
- We acknowledge there will be a variation in how schools operate when diagnosed COVID-19 cases impact the school environment. We will need the capacity to transition effectively and rapidly based on emerging circumstances.

Reopening Plans.....

- Students will be assigned to fixed learning cohorts (same groups of students) to create smaller classes.
- School will be on a shortened day schedule.
- Teachers will be available on Mondays by appointment to provide intervention to meet specific needs of students and specific student populations (e.g., English Learners, Homeless, and Foster).
- Teachers will work with Distance Learning students on Mondays and every afternoon after students leave for the day.



For health and safety questions, call the Student Services Department at 530-749-6180.
For instructional questions, call the Educational Services Department at 530-749-6159.

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Transportation

We are working on an alternative solution for some students who routinely ride the bus. There are many challenges to safeguard all students' health under the Yuba County Health Order and CDE guidelines. More information will follow regarding bus capacity, which will be extremely limited due to social distancing requirements.



Nutrition Services

The MJUSD will continue to provide breakfast, lunch, and supper at no cost under the Community Eligibility Provision. Meal applications will not be required. Meals will be served on modified schedules to meet conditions of the current Yuba County Health Order and CDE guidelines, including the packing of menu items. Food service operations have robust cleaning and sanitizing procedures already in place. These procedures have been revised to address the protocol for the increased frequency of sanitizing food contact surfaces.

Originally published on 7-17-2020. Revised on 7-20-2020.

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Attachment 2 – MJUSD Maintenance Cleaning Protocols

BUILDINGS & GROUNDS PROTOCOLS



Cleaning, Disinfecting, and Ventilation

Marysville Joint Unified School District will be using cleaning products approved for use against COVID-19 by the Environmental Protection Agency (EPA).

- Use cleaning products approved for use against COVID-19 on the Environmental Protection Agency (EPA) approved list "N" and follow product instructions.
- Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees with training on manufacturer's directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.
- Custodial staff who are responsible for cleaning and disinfecting school sites will be equipped with proper protective equipment including gloves, eye protection, respiratory protection and other appropriate protective equipment.

Marysville Joint Unified School District has plans in place to maximize custodial staff and are implementing daily schedules for practicable cleaning and disinfecting at school sites and on buses.

- A cleaning log will be displayed in each restroom.
- All classrooms have had wall mounted hand sanitizer dispensers installed.
- Elementary classrooms will have students wash their hands using the classroom sink where applicable. If no classroom sink is available, students will use hand sanitizer to clean their hands.
- Clean and disinfect frequently-touched surfaces within schools daily, and throughout the day as practicable, by trained custodial staff.
- Sharing of objects and equipment, such as toys, games and art supplies will be limited to the extent practicable. Items will be cleaned and disinfected between uses as practicable.
- Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children's reach (stored in a space with restricted access).
- Shared computers and other equipment should be regularly wiped down with the provided spray bottles and disinfectant throughout the school day as feasible.
- Cleaning and sanitization supplies will be made available in the event a teacher or other staff member desires to perform additional classroom cleaning/sanitization throughout the day.

Frequently Touched Surfaces

High-touch areas such as door handles, light switches, sink handles, restroom surfaces, tables, and desks will be cleaned daily, or more frequently as needed.

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Ventilation

Marysville Joint Unified School District has replaced all HVAC system filters with MERV-13 filters where applicable, which are proven more effective against COVID 19. Filters will be changed at least quarterly. Fresh air into classrooms, shared spaces, and offices is provided as required by building code.

Inside the Classroom

Marysville Joint Unified School District will educate students on developmentally appropriate physical distancing procedures. Additionally, we are committed to the following:

- Maximizing fresh airflow
- Maximizing space between seating and desks to achieve a minimum of six feet of social distancing as practicable



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Marysville Joint Unified
School District

Memo

To:
From: Travis Barnett (Director of B&G)
cc:
Date: 8/13/20
Re: COVID-19 Scenarios and procedures (B&G)

Effective immediately! In the event that there is a suspected, and or confirmed case of COVID-19, the B&G department will enact the following procedures upon directive of the Superintendent, and our upper management:

Scenarios in the event of a staff member testing positive for COVID-19

Teachers, and or admin staff: Custodial will do a deep clean of the individuals work area including: staff room, staff restroom, admin office, access gates and any other places the individual has been on campus.

Custodial staff: In the event that a custodial worker tests positive, it is recommended to disinfect/fog the entire site. The potential for contamination is extremely high due to the fact that these individuals work in every space on a campus.

Maintenance worker: Typically, these workers are on a campus working in a specific area which is traceable via the work order. In the event we have a worker that test positive we will do a deep clean of that space including all main access points.

Grounds: These individuals have limited contact with the interiors of buildings. However, in the event that a grounds worker test positive, we will trace their steps and disinfect any areas they might have come into contact with such as main gates, and staff restrooms.

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What is in place in the event that we are called to action

As of today we have identified 4 individuals from the maintenance department that will be the "Go team" when necessary. Starting on Monday we will be training these individuals on proper disinfecting and use of the foggers.

Two of the staff members are our "on call" workers and the other two are regular FTE's. In the event that an entire site, and or multiple sites need to be fogged, we will have the resources to tackle the job alongside our custodial staff.

NOTE: The anticipated time to fog an entire site can range from 2 hrs. for a small site, and up to 6 hrs. on a larger site such as a HS. Once a site has been disinfected/fogged, people can return 15 minutes after fogging has been implemented in that space.

Keep our classroom



Help stop the spread of germs by
cleaning frequently touched surfaces!

- door handles
- light switches
- sink handles
- bathroom surfaces
- counter tops
- tables
- student desks
- chairs



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Attachment 3 - Bi-County Health Officer Memos



August 24, 2020

Dear Yuba County and Sutter County School District Superintendents,

The Yuba-Sutter bi-county region continues to see high levels of COVID-19 community transmission and hospitalizations. The current case counts in 14-days for both Yuba County and Sutter County are >300 new cases/100,000. Consistent with the State's directive, no in-person schooling should be considered for the Yuba-Sutter bi-county region at this time. Therefore, **no students may be permitted on school campuses with the exceptions as specified below.**

Counseling

Counseling services should be conducted virtually, as much as possible. If in-person counseling is deemed necessary, it may be conducted on an individual basis. The counselor and student must maintain physical distancing of 6 feet or greater and wear face coverings. Both the counselor and student must attest to being without symptoms concerning for COVID-19 and not a close contact of a positive COVID-19 case in the past 14 days.

Extra-Curricular Activities

No in-person activities are permitted. This includes, but is not limited to clubs, athletic teams, academic teams, performing arts, and music.

Gatherings/Events

Schools may not sponsor, endorse, or otherwise encourage student participation in in-person gatherings or events. This includes, but is not limited to orientations, field trips, rallies, dances, senior sunrise, senior breakfast, grad nights, and graduations. If school administrators or staff become aware of plans for student gatherings or events, they should actively discourage them.

Internships

Student in-person internships are not allowed at this time.

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Materials Distribution

Schools needing to distribute materials such as books, computers, or other equipment to students are advised to utilize a drive-thru model as much as possible. If in-person meeting is necessary, the meeting should be limited to no more than 15 minutes of interaction. Face coverings must be worn during the in-person meeting.

Prayer/Worship

Private schools wishing to conduct in-person prayer services may do so in compliance with CDPH guidance for worship services. Services may be conducted outdoors only and are limited to 100 or fewer people. Physical distancing of 6 feet or greater between all attendees must be maintained and face coverings must be worn.

Special Education/English Language Learners

Legally mandated assessments may continue in-person on campus during a county's placement on the county monitoring list. They must be conducted on an individual basis unless legally required to be conducted in a group setting, in which case they should be conducted with the smallest possible group size. Similarly, and under strict adherence to safety protocols, in-person instruction with students and parents as mandated by the Individualized Education Program plan (IEP) can occur on campus. Physical distancing of 6 feet or greater must be maintained and face coverings must be worn as much as is practicable.

Standardized Tests

School sites may be used to administer standardized tests such as the SAT, PSAT, or ACT. Testing sites must abide by [College Board Guidance](#) for administering the exams, which includes requirements for physical distancing and face coverings. To minimize the number of people on campus, site capacity must be capped at 25% of the room capacity at the testing site per test date to allow for adequate social distancing of at least 6 feet. Facial coverings must be worn at all times during testing time. Schools should consider offering multiple testing dates to decrease the number of students per date. Students should be encouraged to test at the site nearest their home. Travelling to test sites or accepting students from out of town should be discouraged.

Teachers on Campus

Teachers and school staff are permitted to work on campus. All onsite employees must abide by [CDPH Guidance for Office Workspaces](#).

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Tutoring

In-person tutoring is not permitted at this time.

Waivers for Elementary Schools (TK-6)

The California Department of Public Health (CDPH) permits local health jurisdictions in counties on the CDPH monitoring list to consider granting waivers for in-person instruction at elementary schools (TK-6). Yuba County and Sutter County Public Health are not considering waivers at this time. We will continue to monitor local data trends and outbreaks and may consider waivers at a future date, if epidemiological conditions support such a decision.

We understand the disruption this continues to create for students, teachers, staff, and families and hope you appreciate that these restrictions are in place to limit the spread of COVID-19 in the Yuba-Sutter bi-county region. Thank you for doing your part to keep our community healthy and safe.

Sincerely,

Phuong Luu, MD, MHS, FACP
Bi-County Health Officer
Yuba County and Sutter County

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September 7, 2020

Dear Sutter County and Yuba County School District Superintendents,

On August 24, 2020 I issued out guidance to all Sutter County and Yuba County School Districts regarding various in-person school related activities. Subsequent to that the California Department of Public Health (CDPH) issued out cohort guidance to enable schools to provide specialized in-person services for students with disabilities, English learners, and at-risk/high-need students such as foster youth and homeless youth. There have been some local requests to provide further clarity regarding extra-curricular activities and what are currently permitted based on the presence now of both youth sports guidance and the cohort guidance. This memo serves to provide the necessary clarification and guidance reconciliation.

Please note that both Sutter County and Yuba County are still in the most restrictive tier (purple tier) due to ongoing high community COVID-19 transmission. In-person schooling is not allowed until a county has been moved to the red tier and remains there for at least 14 days without reverting back to the purple tier within that time. Waivers for in-person elementary schooling (defined as TK-6th grade) will be considered when the case count for Sutter County or Yuba County is less than 14.2 new cases/100,000 daily (which is equivalent to the previous case count metric of <200 new cases/100,000 in 14-days).

Cohort Guidance

CDPH's cohort guidance is intended to serve specific groups of students needing specialized in-person school services (students with disabilities, English learners, homeless youth, foster youth) and should not be applied to the general student school population. The cohort guidance does apply to other settings including licensed and license-exempt childcare settings, organized and supervised care environments such as "distance learning hubs," recreation programs, before and after school programs, youth groups and day camps.

As noted in the updated September 4, 2020 guidance, the cohort guidance does not supercede the current school guidance, child care, youth sports or daycare guidance.

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

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Extra-curricular activities

On August 3, 2020, CPDH issued guidance on youth sports and other extra-curricular activities. The following are the key points from the guidance which still remain in effect.

<https://files.covid19.ca.gov/pdf/guidance-youth-sports--en.pdf>

- Outdoor and indoor sporting events, assemblies, and other activities that require close contact or that would promote congregating are not permitted at this time. For example, tournaments, events, or competitions, regardless of whether teams are from the same school or from different schools, counties, or states are not permitted at this time.
- Youth sports and physical education are permitted only when the following can be maintained: (1) physical distancing of at least six feet; and (2) a stable cohort, such as a class, that limits the risks of transmission (see CDC Guidance on Schools and Cohorting). Activities should take place outside to the maximum extent practicable.
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill-building (e.g., running drills and body weight resistance training) and should take place outside, where practicable. ***Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors. Please note that since Sutter County and Yuba County are both still in the purple tier, indoor physical conditioning and training is not allowed at this time.***

I hope that this provides the clarifications needed. I share in your strong desire to bring our youth and students back to school and school related in-person activities as soon as possible – **but** this can only be done when COVID-19 community transmission is substantially lowered to ensure the health and safety of the students, teachers, and staff.

Sincerely,

Phuong Luu, MD, MHS, FACP

Bi-County Health Officer

Yuba County and Sutter County

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Attachment 4 - California All Letter Containing CDPH Guidance



Providing Targeted, Specialized Support and Services at School

August 25, 2020

On August 25, 2020, the California Department of Public Health (CDPH) issued Guidance Related to Cohorts (Cohorting Guidance), which sets minimum health and safety guidelines across multiple sectors serving youth, including childcare and schools (public and private). The following is intended to supplement the Cohorting Guidance with responses to frequently asked questions specific to the provision of school-based targeted, specialized support. Insofar as a question is not addressed, local school officials—in collaboration with local health departments and school-based staff (including, if applicable, organized labor)—should implement measures consistent with local operations and needs.

Background: On March 4, 2020, the Governor proclaimed a [State of Emergency](#) in California as a result of the impacts of COVID-19 to make additional resources available and help the state prepare to respond to an increasing number of individuals requiring medical care and hospitalization as a result of a broader spread of COVID-19. Since that time, the State Public Health Officer and the CDPH have issued multiple public health directives to combat the COVID-19 pandemic, including, on July 17, 2020, the [COVID-19 and Reopening In-Person Learning Framework for K-12 Schools](#) (Framework).

The Framework prohibits in-person instruction at schools operating in a county on the State's Monitoring List due to high rates of COVID-19, and permits elementary schools in those counties to request a waiver to permit reopening for in-person instruction where conditions and safety plans permit. On August 3, 2020, CDPH provided further [guidance to the July 17 reopening framework](#) and [detailed information regarding the elementary school waiver process](#). The August 3 guidance noted that additional guidance was forthcoming to identify conditions in which schools otherwise prohibited from reopening for full in-person instruction can offer in-person services to small groups of students. On August 25, 2020, CDPH issued the Cohorting Guidance regarding permissible small-group in-person services.

Does the Cohorting Guidance apply to K-12 school settings?

Yes. The Cohorting Guidance authorizes small-group, in-person services in controlled, supervised, and indoor environments, such as those operated by local educational agencies (LEAs). The Cohorting Guidance applies to schools that cannot reopen for in-person instruction pursuant to the July 17 Framework, including elementary schools in

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those jurisdictions that have not received an [elementary school waiver](#) through the local public health office. Under these circumstances, school officials should develop and implement plans in collaboration with local health officials and school-based staff (including, if applicable, organized labor), but are not required to receive express approval from the local health department. They are, however, required to adhere to any applicable, more restrictive local public health directive.

Schools that have been authorized to reopen for in-person instruction under the July 17 Framework, including elementary schools operating pursuant to a waiver, must adhere to the [industry guidance for K-12 Schools](#) and any applicable order or directive of the local public health office.

Is the intent to allow for in person instruction for all students?

No. The purpose of this guidance is to establish minimum parameters for providing specialized services, targeted services and support for students while schools are otherwise closed for in-person instruction in ways that maintain the focus on health and safety to minimize transmission.

If a school is closed for in-person instruction, is it permissible for a small set of students to receive in-person targeted, specialized support and services on campus?

Yes. In-person targeted, specialized support and services in stable cohorts is permissible when the school is able to satisfy all of the conditions detailed in the Cohorting Guidance, including:

- Limiting cohort size
- Restricting cohort mixing
- Maintaining proper physical distancing, masking, cleaning and other safety measures

Does the Cohorting Guidance require schools to provide small-group, in-person services if they are otherwise prohibited to reopen under the July 17 Framework?

No. It clarifies the conditions that must be met to offer in-person services for small groups of students if a school is otherwise unable to reopen under state public health directives. This guidance enables schools to provide supervision and care for students, including specialized services for students with disabilities and English learners, access to internet and devices for distance learning, and in-person support for at-risk and high-need students.

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Which students can be served in cohorts during school closures?

The determination is made at the LEA- and school-level based on the needs of students. Students with disabilities should be prioritized by the LEA and school for receiving targeted supports and services. In addition, English learners, students at higher risk of further learning loss or not participating in distance learning, students at risk of abuse or neglect, foster youth and students experiencing homelessness may also be prioritized.

What qualifies as a specialized and targeted support services?

Specialized services are determined by LEAs and include but are not limited to occupational therapy services, speech and language services, and other medical services, behavioral services, educational support services as part of a targeted intervention strategy or assessments, such as those related to English learner status, individualized educational programs and other required assessments.

What are cohorts?

In the K-12 Schools setting, cohorts are stable groups of students with no more than two supervising adults, who are meeting for targeted supports and intervention services, under the direction of the LEA, while the school is closed to in person instruction and in addition to distance learning. Regardless of the name (e.g., "learning hubs" or "pods"), all of the provisions in the Cohorting Guidance must be followed for such cohorts to meet, whether they are operated by LEAs, non-profits, or other providers.

How should stable cohorts be established?

As outlined in the Cohorting Guidance, stable cohorts are groups of students, with the same supervising adult(s), that stay together throughout the day. The cohort must operate so that students and supervising adults within the group only have physical proximity with members of their cohort during the day. Supervising adults and students must not interact with other cohorts. This practice decreases opportunities for exposure to or transmission of the virus; facilitates more efficient contact tracing in the event of a positive case; and allows for targeted testing, quarantine, and isolation of a cohort instead of requiring the suspension of all such groups operating on a site in the event of a positive case or cluster of cases.

What is the maximum size for cohorts?

Cohorts are limited to no more than 14 students, with no more than 2 supervising adults in a supervised environment. The number of students and staff who make up a cohort should be based on student needs. Cohorts can – and often will – be smaller than 14, staffed by 1 or 2 consistent adults. For example, a cohort could be 6 students with 1 adult or 8 students with two adults that stay together throughout the day. In addition, a cohort can be divided into subgroups of students that may interact with one another

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during the day, as long as there are no more than 14 students and no more 2 supervising adults in that cohort overall.

Can students receive additional specialized services or targeted support and services if they are not part of a cohort or outside of their cohort from a different supervising adult(s)?

Yes. Students may receive one-on-one services and supports from other qualified adults. These additional supports and services must be done individually and cannot be done with other students. Staff who are providing specialized services or targeted support – such as speech or occupational therapy or intensive tutoring -- should be assigned to work with students in as few cohorts as possible and must observe appropriate precautions to prevent transmission, including wearing appropriate personal protective equipment (PPE), as specified in the [industry guidance for Limited Services](#). It is also important to prevent other staff people (e.g., administrators, counselors, or nurses) who not a supervising adult in a cohort or providing one-on-one services from interacting with cohorts unless necessary to respond to exigent health or safety issue, as they can transmit the virus from one cohort to another, thus greatly increasing the number of contacts for any given case.

Can different cohorts of students interact with each other?

No. Group stability is important to minimize exposure and for effective contact tracing so students and supervising adults cannot interact with different cohorts. Separation between cohorts is maintained either by having each cohort in a separate room or in its own space created by partitions. Given the layout of K-12 schools with multiple classrooms, schools should generally maintain separation between cohorts by assigning each cohort to its own classroom. Outdoor space or other dedicated space may be used when it allows for separation from other cohorts and adequate physical distancing.

Can schools have different cohorts on different days?

Yes. Schools can have cohorts of students who participate only on certain days or certain times during the day. Proper cleaning must be done in between different cohorts of students occupying the same space. For example, a school can have cohort(s) of students receiving services and supports Monday and Tuesday with separate cohort(s) on Wednesdays and Thursdays.

Can students change cohorts?

Students changing cohorts must be avoided, unless a change is needed for the student's overall safety and wellness.

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How many cohorts can be established on a single school site?

The number of cohorts will depend on the school's enrollment size and available building capacity. Local school officials – in collaboration with local health departments and school-based staff – should determine the number of cohorts that can be safely established to avoid interactions between cohorts. In general, given the need for physical distancing and separation of cohorts, the number of students on a given school site should generally not exceed 25% of the school's enrollment size or available building capacity.

How will physical distancing be maintained within cohorts?

Groups must be no larger than can be accommodated by the space available in the facility to provide at least 6 feet of distance between each person, including staff, but in no instance larger than 14 students and 2 supervising adults. The smaller the group, the less risk of spreading disease. As cohort groups increase in size, or as they have any contact with other cohorts, the risk of spreading disease increases.

Can staff meet?

Group meetings with staff from different cohorts should be done remotely, outdoors or in large spaces such as gymnasiums or multipurpose rooms, with windows open, as much as possible, avoiding small spaces with windows closed. All staff must wear appropriate face coverings and maintain at least 6 feet of physical distancing.

How often should cleaning be done while students are on campus?

Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort. For additional guidance around health and safety standards including cleaning and masking, refer to [CDPH](#) and local health guidance.

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Attachment 5 - MJUSD COVID-19 Sign Order Form



MJUSD COVID Sign Order Form

School site: _____

Wellness Check In Station
 (Printed on vinyl with grommets)



Size: 24x96
 36x72
 Quantity: _____
 Size: 24x96
 36x72
 Quantity: _____

Directional Floor Graphic (14in x 14in)
 (Printed as a square on adhesive paper)



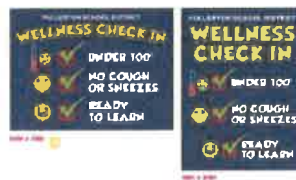
Type: Foot Arrow
 Quantity: _____
 Type: Foot Arrow
 Quantity: _____

Adhesive Chair Decal (5inx5in)



Type:
 Sit Here Stay Safe(Blue) Stay Safe(Red)
 Quantity _____
 Sit Here Stay Safe(Blue) Stay Safe(Red)
 Quantity _____
 Sit Here Stay Safe(Blue) Stay Safe(Red)
 Quantity _____

Wellness Check In Adhesive Decal (18in x 24in)



Size: Horizontal
 Vertical
 Quantity: _____
 Size: Horizontal
 Vertical
 Quantity: _____

Adhesive Floor Ruler (6in x 72in)



Quantity _____

Directional Adhesive Decal



Size: 18x24
 Quantity: _____
 Size: 24x36
 Quantity: _____

Playground Adhesive Decal



Size: 18x24
 Quantity: _____
 Size: 24x36
 Quantity: _____

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Attachment 6 – MJUSD Screening Protocols



Marysville Joint Unified School District
1919 B Street, Marysville, CA 95901
530-749-6180 • 530-741-7850 (fax) • www.mjUSD.com
Kristina Royer **Jessica Guth**
Director, Student Services *Director, Program Services*

August 20, 2020

MJUSD Active Screening Protocol

Expectation: All Employees & Visitors are actively screened upon entry to any MJUSD site.

Supplies Needed:

- table
- plexiglass (sneeze guard for the screener to sit behind)
- facial covering (for screener and any assistants)
- thermometer (touchless)
- hand sanitizer
- gloves
- extra facial coverings (to provide when necessary)
- approved disinfectant in dispenser (i.e. bottle) and/or approved disinfectant wipes - MJUSD COVID Stop the Spread signage posted in prominent areas (signage includes but is not limited to: "facial coverings required", "maintain 6ft of social distance", etc...) - MJUSD 6ft markers (labels, tape, or marks designating 6ft distance requirement) - MJUSD pre-printed action cards for those who have positive symptoms
- wristbands (color coded for days of the week)
- symptoms check flyer with required questions to be addressed to person being screened

Protocol:

Expectation: all employees & visitors will be actively screened when entering a MJUSD site for the first time in a 24 hour period.

Definitions:

Active Screening is a symptoms & temperature check by a MJUSD screening designee other than the person being screened.

Symptoms Check A symptoms check script will be provided for the MJUSD screening designee. The designee will *discreetly* and *methodically* ask the questions from the script one at a time taking note of the answers provided by the person being screened.

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Direct contact is defined as within 6ft for 15 minutes or longer (with a confirmed positive case). The designee will then check the temperature of the person being screened.

NOTE: This process may be done in reverse order if it seems more discreet/appropriate to the MJUSD screening designee.

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Actions:

Follow this procedure for those with “Positive Screening Symptoms”

Positive screening symptoms are: “Yes” answers, or a temperature of 100.4 F or greater

Persons being screened will be given the MJUSD pre-printed action card that outlines what is expected for the person to take. Steps include, but are not limited to going home for the day, contacting their supervisor, etc. (See card sample for details)

Persons being screened will be asked to scan a new & separate QR code (this QR code is for positive symptoms only) this survey will state that they cannot attest to being symptom free and will have additional prompts to fill in and then submit.

Follow this procedure for those with “Negative Screening Symptoms”

The MJUSD designated screener will issue the person being screened a color coded wristband, which will indicate that the person is cleared to be on premises for the day.

Persons being screened that are without symptoms will scan the contact tracing QR code and attest to being symptom free.

MJUSD Designated Screener –

- will use hand sanitizer and/or change to clean gloves between screening individuals
- will sanitize the touchless thermometer between screenings

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2 | Page MJUSD Active Screening Protocol

Actions:

Follow this procedure for those with “Positive Screening Symptoms”

Positive screening symptoms are: “Yes” answers, or a temperature of 100.4 F or greater

Persons being screened will be given the MJUSD pre-printed action card that outlines what is expected for the person to take. Steps include, but are not limited to going home for day, contacting their supervisor, etc. (See card sample for details)

Persons being screened will be asked to scan a new & separate QR code (this QR code is for positive symptoms only) this survey will state that they cannot attest to being symptom free and will have additional prompts to fill in and then submit.

Follow this procedure for those with “Negative Screening Symptoms”

The MJUSD designated screener will issue the person being screened a color coded wristband, which will indicate that the person is cleared to be on premises for the day.

Persons being screened that are without symptoms will scan the contact tracing QR code and attest to being symptom free.

MJUSD Designated Screener –

- will use hand sanitizer and/or change to clean gloves between screening individuals
- will sanitize the touchless thermometer between screenings

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Marysville Joint Unified School District
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Jessica Guth **Kristina Royer**
Director, Program Services *Director, Student Services*

August 20, 2020

MJUSD Active Screening Protocol - Memo

The next phase of health and safety protocols—*Active Screening*—will be implemented.

In this next phase, all employees must continue to enter through the designated main entrance.

Upon entering, each employee will be actively screened by a designated screener (i.e. Health aide, LVN, etc.), who will determine through this active screening process, if you are symptom-free and cleared to work each day.

The designated screener will be at the designated main entrance at established times. Anyone who needs screening outside of the designated time will need contact the office for alternative screening procedures.

The active screening process will include a temperature check, and a series of questions. You will also still be required to participate in the QR code process, after receiving a colored wrist band.

If you are determined to be symptom-free, you will be given a colored wrist band according to the day of the week, to indicate you have been actively screened and are symptom-free for the day.

WRISTBAND = SYMPTOM FREE

Monday – Green
Tuesday - Yellow
Wednesday - Red
Thursday - Orange
Friday – Blue

Any MJUSD employee, who does NOT pass the active screening will be given instructions for next steps.

Among those next steps, you will complete a separate QR code for a failed screening. Additional steps will be detailed on a MJUSD action card you will receive.

The card will include the following instructions:

Since you are experiencing one or more symptoms related to COVID-19, you cannot come to work and must go home.

Once offsite, you must communicate with your supervisor that you have NOT been cleared to work.

MJUSD, following Public Health guidance, advises you to STAY HOME until you receive COVID-19 testing results.

Consult with your doctor for further guidance.

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You may not return to work until you are asymptomatic (no symptoms) and have not had a fever for 24 hours, without the use of fever reducing medication (i.e., Tylenol, Motrin, ibuprofen, aspirin, etc.)

VISITORS to the site

Site doors will remain locked, and **you will need to have your employee ID visible**. If you have a visitor, you will need to let them into the site, make sure they are wearing and mask and that they complete the active screening process. The screener will not be responsible for knowing who to allow in the building.

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Screening Training Video

https://drive.google.com/file/d/1bSiNrJaa97U5uombS_fKeTqNBjd6umZP/view?usp=sharing

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Marysville Joint Unified School District
1919 B Street, Marysville, CA 95901
530-749-6180 ● 530-741-7850 (fax) ● www.mjusd.com
Jessica Guth **Kristina Royer**
Director, Program Services *Director, Student Services*

August 20, 2020

MJUSD Active Screening Protocol - SCRIPT

Please discreetly & methodically ask the following questions taking note of each answer provided by the person being screened.

Do you have any of the following symptoms?

- Shortness of breath or difficulty breathing
- Sore throat
- Nausea or vomiting
- Muscle pain
- Congestion or runny nose
- Fever or feeling feverish (chills or sweating)
- Cough
- Diarrhea
- Loss of taste or smell

Have you been in *direct contact with a confirmed COVID case in the past 14 days?

**direct contact is defined as someone who is within 6ft of an infected person, with or without a mask for 15 minutes or more.*

Please clarify any "Yes" answers before proceeding as a "positive (failed) screen"

For example: Is this symptom normal for you, as with allergies and a scratchy throat or cough.

If you determine that the person has failed the screening:

- Have them scan the "Failed Screening QR code" and complete the survey
- Provide them with the MJUSD action card to be taken and completed off-site

Do you have any of the following symptoms?



**Shortness of
Breath or Difficulty
Breathing**

**Fever or feeling
feverish (chills
or sweating)**



USE THIS QR for failed screenings ONLY



**Sore
Throat**



**Congestion or
Runny Nose**

Cough



**Nausea or
Vomiting**

Diarrhea



**Muscle
Pain**



**Loss of Taste
or Smell**



Please remember to create distance while standing in line.

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Failed screener cards

<ul style="list-style-type: none"> ● Since you are experiencing one or more symptoms related to COVID-19, you cannot come to work and must go home. ● Once offsite, you must communicate with your supervisor that you have NOT been cleared to work. ● MJUSD following Public Health guidance, advises you to STAY HOME until you receive COVID-19 testing results. ● Consult with your doctor for further guidance. ● You may not return to work until you are asymptomatic (no symptoms) and have not had a fever for 24 hours, without the use of fever reducing medication (i.e., Tylenol, Motrin, ibuprofen, aspirin, etc.) 	<ul style="list-style-type: none"> ● Since you are experiencing one or more symptoms related to COVID-19, you cannot come to work and must go home. ● Once offsite, you must communicate with your supervisor that you have NOT been cleared to work. ● MJUSD following Public Health guidance, advises you to STAY HOME until you receive COVID-19 testing results. ● Consult with your doctor for further guidance. ● You may not return to work until you are asymptomatic (no symptoms) and have not had a fever for 24 hours, without the use of fever reducing medication (i.e., Tylenol, Motrin, ibuprofen, aspirin, etc.)
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Attachment 7 – MJUSD Positive Case Confirmation Protocols

Principal/Director Positive COVID-19 Progression

As of 8-21-20

1. Ask “Positive” person for written confirmation of positive test result from a reliable COVID-19 testing source (*Ampla Health, OPTUM Serve, or other*) via email, text, etc.
2. Text, Email, or Call Ramiro, Jessica, and Gary that we have a confirmed positive case.
3. Ask Positive confirmed case: 1) Date they first came down with symptoms? 2) Date they were tested?
4. Request, from Bryan Williams, contact tracing data from your site, for the time period identified.
5. Using the contact tracing sheet from Bryan, ask “Positive” person who he/she has been in “Direct” contact (within 6-feet for 15 minutes or more, with or without a mask). Have them explain context of each identified “Direct” contact.
6. OPTIONAL: Prepare short draft email message to your staff/department: confirmed positive case; respect privacy of “Positive” person; direct contact(s) will be/have been notified; remind everyone about social distancing, facial coverings, healthy hand hygiene, symptoms check, and disinfecting; share that a District communication will be following; let them know there will be a Zoom meeting (before school or after school) with District for staff members who seek clarification and/or support; schedule and send Zoom meeting invitation to staff. **Purpose is for site staff to first hear news from you prior to District communication.
7. In discussions, we want to talk in general/clinical terms. Using “Positive”, “Direct Contacts”, “Contacts”, “Contact of a Contact” is a way to explain situations without getting personal or revealing identities.
8. Reviewing basics of what each component is and what they do (e.g. “Positive” confirmed case (Isolation), “Direct Contact” (quarantine), and “Contact” (monitor symptoms)).
9. Emphasizing the importance of the five health and safety protocols (social distancing, facial coverings, hand hygiene, symptoms checks, and disinfecting) are in our Circle of Influence and the better job we do of it at our site, or in our department, the stronger our organizational immune system will be. This is how we protect ourselves and those around us. This is how we create opportunities for students in the future (waivers, reopening school, activities, etc.).
10. Maintain positive focus and encourage to continue fighting the “Good Fight”. YOU are making a difference!

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Attachment 8 – MJUSD Process for Communicating Confirmed Cases

From: Gary Cena
Sent: Thursday, August 13, 2020 8:08 AM
To: Entire District <entiredistrict@mjuds.k12.ca.us>
Subject: District Process for Communicating Confirmed Positive COVID-19 Cases--Please Read

Everyone,

As we, together, navigate our path through this pandemic, it is now necessary for us to communicate when there are confirmed positive COVID-19 cases at our school sites, work spaces, or offices. There is a fine line between keeping our school community informed, while protecting one's privacy. The purpose of this missive is to share with you how, and when, we plan to communicate COVID-19 information involving Marysville Joint Unified School District students and staff.

First, let's define our terms. For our communicative and contact tracing nomenclature, we will refer to confirmed positive cases (verified by the Yuba County Public Health Department) as "Positive". A person who is in contact with a confirmed "Positive", within 6-feet or less, for 15 minutes or more (with or without a mask) will be referred to as a "Direct Contact". Someone who is in contact with a "Direct Contact" is referred to as a "Contact". People who are "Positive" are isolated in their home by Public Health Order. People identified, by Public Health, as "Direct Contacts" are quarantined to their home and ordered by public health to get tested. "Contacts" are to monitor their symptoms and can continue going to school or work.

When we become aware of a confirmed "Positive" case, either from the employee, student's family, or the public health officials directly, we will be in contact with public health for contact tracing and next steps. We will communicate positive cases districtwide in a general sense informing stakeholders that a staff member, or student, at "XYZ" school/department/office tested positive. We will not state the person's name and be very non-descript about their role or position. We are all asked to please respect a person's privacy during this difficult time.

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We will not communicate "Direct Contacts" districtwide, but Principals or Directors, may consider sending similar notifications to stakeholders in their schools or departments, if multiple Direct Contacts exist at their school or department at one time.

We will supply Yuba County Public Health with contact tracing information relative to our sites. Health officials will interview, reach out, and provide assistance directly to individuals with an elevated risk of exposure who may have been in recent close (Direct) contact with the student or staff member.

The Centers for Disease Control and Prevention (CDC) recommends contacting your doctor if you believe you have been exposed to COVID-19 and develop a fever and other symptoms, such as coughing or difficulty breathing. More information can be found at <https://www.yuba.org/coronavirus/>. You can access all of the district's related announcements by visiting our website at www.mjUSD.com. Questions can be sent to jguth@mjUSD.com.

Thank you for your continued support toward our collective purpose of slowing the spread of COVID-19, ensuring the health and safety of our students and staff, maintaining relationships, and facilitating student learning. By working together, we will meet the challenges of these unprecedented times.

GC Sig

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Attachment 9 – MJUSD Sample Communication to Stakeholders

Sample MJUSD Letter to Entire District Regarding Positive Case
Sent through Email, text alert, and phone message

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Everyone,

The Marysville Joint Unified School District (MJUSD) learned this morning that a staff member, at Ella Elementary School, has tested positive for COVID-19. This staff member is currently in self-quarantine. Please send this staff member positive thoughts and healing energy. Due to federal health privacy laws, information regarding this staff member's identity cannot be released. Please respect this staff member's privacy during this difficult time.

Upon learning the news, we contacted the Yuba County Public Health Department (County Health) and have been working with them on next steps. We will support County Health in its handling of the process and with appropriate notifications. County Health officials are providing assistance directly to individuals with an elevated risk of exposure who may have been in recent close contact, direct contact, with these staff members. Known direct contacts at this time (people who have been in direct contact within 6 feet of a confirmed positive case, with or without a mask, for 15 minutes or more) have been notified and given direction to quarantine for 14 days.

The MJUSD custodial and maintenance crew are, as we speak, on the Ella Elementary School campus exercising disinfecting protocols to ensure thorough cleaning and disinfecting of Ella Elementary School prior to staff returning to campus. By late this afternoon, the campus will be prepared for staff to be on campus, while exercising proper health and safety protocols, including practicing social distancing, wearing our masks at all times (unless we are alone in our classroom or office), practicing healthy hand hygiene, completing our daily symptoms check, and disinfecting our work spaces.

The Centers for Disease Control and Prevention (CDC) recommends contacting your doctor if you believe you have been exposed to COVID-19 and develop a fever and other symptoms, such as coughing or difficulty breathing. More information can be found at <https://www.yuba.org/coronavirus/>. We will continue to provide updates as needed. You can access all of the district's related communication by visiting our website at www.mjUSD.com. Questions can be sent to Program Services Director, Jessica Guth, at jguth@mjUSD.com.

Thank you for your continued effort toward our District's collective purpose to slow the spread of COVID-19, ensure the health and safety of our students and staff, maintain relationships, and facilitate student learning. Your patience, perseverance, and trust are much appreciated.

Gary Cena
Superintendent

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Attachment 10 - Local Test Sites

Information about Screening/Testing Sites in Yuba Sutter

The OptumServe no-cost testing site for COVID-19 testing is now open

Online registration can be done at <https://LHI.care/covidtesting>

- Phone registration (only for those without Internet access): (888) 634-1123
- Testing will be by appointment only.
- If the person being tested has insurance, the insurance company will be billed. For uninsured individuals, the testing costs will be covered by the state.
- Test result turnaround time is typically 48-72 hours (2-3 days).
- Those tested will be given a card they can use to check for results later. Those who test positive for COVID-19 will be contacted by a nurse.
- There are two OptumServe testing sites:

--Sutter County Veterans Hall, 1425 Veterans Memorial Circle in Yuba City.

--Wheatland Community Center, 101 C Street, Wheatland.

Other COVID-19 screening and testing locations*

- Peach Tree, if you're in Yuba County - Ampla, if you're in Sutter County

**We know that by posting these locations many may feel compelled to show up for testing even without a recommendation from a doctor. Please do not do this as it is not safe for staff. Contact Peach Tree Health or Ampla Health after discussion with your doctor.*

Peach Tree Health

Corner of 5th and H streets at Marysville Immediate Care.

Screening and testing Monday - Friday, 8 a.m. - 5 p.m./Saturday and Sunday, 8 a.m. - 3 p.m.

*Please call 749-3242 ahead of time so nurses can expect you.

Ampla Health Lindhurst Medical & Xpress Care

4941 Olivehurst Avenue, Olivehurst, CA

(530) 743-4611

Medical Hours

Mon-Fri 8am-6pm

Xpress Care Hours

Mon-Sat 9 am-7 pm

Sun & Holidays 9am-4pm

Closed for Lunch 12pm-12:30pm

Ampla Health Richland Medical

334 Samuel Street. Yuba City, CA

(530) 674-9200

Mon & Thurs 8am-7pm

Tues, Wed & Fri 8am-5pm

Closed for Lunch 1pm-2pm

Ampla Health Yuba City Medical & Xpress Care

1000 Sutter Street, Yuba City, CA

(530) 673-9420

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Medical Hours

Mon-Fri 7am-5pm

Xpress Care Hours

Mon-Sat 9 am-7pm

Sun & Holidays

9am-4pm

Closed for lunch 12pm-1pm

Ampla Health Yuba City Pediatrics

932 Market Street, Yuba City, CA

(530) 671-8820

Mon-Fri 7:30am-5:30pm

(530) 671-8820

Mon-Fri 7:30am-5:30pm